

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Vice-Chairman Alan Keiser, Supervisor John Stasik Jr., Solicitor Robert Brant, Josh Hagadorn from Gilmore & Associates, Chief Templin, Pete Hiryak, Andrew Duncan, Mike Heydt, Robert Dries, Cynthia O'Donnell and approximately 25 residents/developers.

Mr. Keiser led the pledge of allegiance. Mr. Keiser stated that Mr. Kuklinski was away for his sons graduation from Wake Forrest University and would not be present this evening. Mr. Keiser if there were any changes, corrections, or comments on the minutes of May 1st, 2017 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the minutes of May 1st, 2017 Board of Supervisors Meeting. Keiser-Aye, Stasik-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the May 15th, Board of Supervisors Agenda, no questions, comments, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the May 15th, 2017 Board of Supervisors Agenda as presented. Keiser-Aye, Stasik-Aye. Motion passed.

Gilbertsville Ambulance Report – Garry Schmoltze

April 2017: 104 calls for service. 68 transports, 9 cancellations, 6 no patient found, 15 refusals, 2 DOA, 4 no treatment required, 1 transferred care. 67 Advanced Life Support, 37 Basic Life Support. Calls for service: 31 Douglass, 40 New Hanover, 14 Upper Pottsgrove, 3 Boyertown Borough, 2 Colebrookdale, 1 Upper Frederick, 7 Pottstown, 3 Earl, 1 Hereford, 1 Lower Pottsgrove, 1 Pennsburg. 412 calls to date in 2017. Admission Summary: 46 to Pottstown, 11 to Lehigh, 4 Phoenixville, 3 Reading, 1 Grandview, 1 Quakertown, 1 St Joes-Reading. Training: Ongoing on-line training with McNeil. The Manager stated that he has received the invitation for the Board to attend the Flag Day Ceremony on June 14th. No questions or comments were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the GACAS Report as given. Keiser-Aye, Stasik-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for April 2017: 2 fires, 1 vehicle fire, 1 brush/trash fire, 1 vehicle accidents, 1 vehicle rescue, 1 fire police, 5 assists to other departments. Training: Water Rescue Operations, Tanker Operations with the Montgomery County Tanker Strike Force South Zone on Linsenbeidler Road, Pump Drafting with Upper Frederick Fire Company, and Refresher Highway Scene Safety. Fire Marshal Report: April 21st Fire Safety Inspection at NovaCare, Grosser Road – 1 hour. No questions or comments were given on the F&R Report or the Fire Marshal Report.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Fire and Rescue Report and Fire Marshal Report as given. Keiser-Aye, Stasik-Aye. Motion passed.

Gilbertsville No. 1 Report – Wannita Kollar

No report.

Police Department Report – Chief Templin

Statistics for April 2017: 333 incidents reported, 5 reportable accidents, 13 non-reportable, 13 criminal investigations, 5 criminal arrests, 128 traffic citations, 12 non-traffic citations, 4 parking tickets. Monies received by the Township \$4,801.35. On April 29, 2017 our police department participated in the National Take Back Initiative. People were able to turn in their unwanted, unused, and expired medications here at our station to be immediately disposed of in the proper fashion. Our police department collected 100.2lbs of medications. The

total amount of medications that were collected in Montgomery County was 7204lbs. As always, we will continue to have our collection box (no sharps, no liquids) here at the Township Administration Building for collection during normal business hours of the Township. The manager asked what is the proper disposal of sharps, Mr. Duncan stated that sharps are to be put inside a milk container for safety and then the container can be put in the trash. Chief Templin stated on May 3, 2017 Jarred Ott, a Boyertown Area Senior High School student, completed his job shadow project here at our police department. We wish Jarred the best of luck in his future endeavors. In order to address the numerous speeding complaints that we have been receiving, we recently purchased and deployed two new Shield 12 electronic speed limit signs from All Traffic Solutions in state College, PA. This will help make motorists mindful of their speed while traveling the roads in our Township. We can also perform minor traffic studies with the new technology. These signs are smaller and easier to maneuver and will be replacing the speed buggy that we have been sharing with New Hanover, we only get to use the speed buggy every other month. A couple of residents at the meeting complained about no speed limit signs on Smith Road, Chief Templin stated if there are no speed limit signs posted then it would be 35mph, Mr. Hagadorn said he saw speed limit signs on a portion of Smith Road. Chief Templin stated we are addressing speeding issues and solutions. Ms. Bauer asked if you can do a study with these new speed signs without the signs lighting up, the Chief replied yes. No other question or comments were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Stasik-Aye. Motion passed.

Open Space/Recreation Committee – Randy Romig

Mr. Romig announced that 25 kids participated in the Rodeo on Saturday in the rainy weather, everyone seemed to catch fish and have a good time. One of the larger fish was caught and created excitement. In the future the committee discussed that our Annual Rodeo and the Veterans Rodeo should not be held on the same day, it created confusion. Rolling Thunder is a fantastic group, and Chief Smith's daughter sang the anthem, wheelchair bound Veterans were wheeled in to a standing ovation and Rep. Marcy Toepel was there. Next year the committee will not plan the event on Mother's Day Weekend. Mr. Sell stated that the Veteran's event was originally planned on a different day but then realized that it was Mother's Day and was rearranged to be held right after the Township's Rodeo on Saturday. Mr. Keiser thanked everyone involved with the Township Rodeo, it was a rough day weather wise however it was well executed. No other comments were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Open Space/Rec Committee Report as presented. Keiser-Aye, Stasik-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Mr. Hagadorn stated that he needed authorization from the Board to work with the manager to advertise for MS4 P/A Workshop Meeting on July 13th at 6pm concerning Municipal storm water systems South of Middle Creek Road, paperwork due September 2017, comment period will be 45 prior to that date.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to authorize advertisement of an MS-4 Workshop on July 13th, 2017 at 6pm. Keiser-Aye, Stasik-Aye. Motion passed.

Stafy – Mr. Graf and the Stafy's were present to discuss the revised sketch plan layout of the 5 lot Stafy Subdivision on Smith Road. Mr. Graf stated that the P/A had concerns with the original layout of the cul-de-sac and presented a revised sketch layout for the right of way that can be extended to Smith Road with a temporary cul-de-sac. Mr. Brant suggested that a staff meeting be scheduled between the Township Staff, Mr. Graf, Mr. Clement, Mr. Hagadorn, and Mr. Brant. The manager stated that the timing with paving and road dedication of Mr. Gibson's Development and the construction of this development are a concern because you do not want construction vehicles traveling over newly paved and dedicated roads, Mr. Clement stated that he would build an access to the construction site if the Gibson Development roads would be paved and dedicated before May 2018.

The Manager and Mr. Graf will schedule a date for a staff meeting. Mr. Brumwell asked who owns the property above the proposed Stafy Subdivision, the manager stated Mr. Yarnall owns the property.

Mr. Hagadorn stated that Gilmore is doing soil compaction for under the pad at the site of the new maintenance building, G&A will be testing the pad compaction before construction. No questions or comments were given.

A motion was made by Stasik, seconded by Mr. Keiser to accept the Engineer's Report as presented. Keiser-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Robert Brant

Fire Company/Police use of 265 Middle Creek Road - Mr. Brant stated that upon review of the proposed Release Agreement submitted by the property owner, it was determined to be too broad and our office therefore drafted a more specific Release Agreement which was forwarded to Andy Duncan for consideration by the property owner. Mr. Brant asked the Board for Authorization of Execution for the Release Agreement. No questions were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser for Authorization of Execution of the Release Agreement for the Fire Company/Police Use of 265 Middle Creek Road. Keiser-Aye, Stasik-Aye. Motion passed.

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Keiser, seconded by Mr. Stasik to accept the Solicitor's Report as presented. Keiser-Aye, Stasik-Aye. Motion passed.

Highway Report – Mike Heydt

Mr. Heydt reported that they have removed the old maintenance building, cleaned up brush from trimming on Congo Road, plans on doing a tar and chipping job on Congo Niantic Road at \$55,000 which has been budgeted and the signs have already been put into place, mounted the mower of the Kubota for roadside mowing, rescued baby ducks that fell through a grate, repaired an Onyx Lane drainage issue, repaired hot water unit at police department, ran new phones lines at the administration building, painted "SLOW CURVE" signs on Niantic, Green Hill, and West Branch Roads. Mr. Heydt stated that a road sweeper unit will be rented during the tar and chipping project.

Highway Building Update – Mr. Dries stated that the highway crew did a great job on the utilities, the pad will be finished tomorrow then the four corners will be done. The next update will have a lot more information. Mr. Heydt stated that the recycling center will be open however residents must be very careful driving through the center. No questions or comments were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to accept the Highway Report as presented. Keiser-Aye, Stasik-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for May 2017 amount to \$210,423.19 and asked for a motion for approval. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik for authorization to pay the May 2017 Unpaid Bills. Keiser-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell asked for authorization by the Board of Supervisors for Request for Proposals for the financing of the new maintenance building not to exceed 1.177 million dollars.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to authorize Request for Proposals for the financing of the new maintenance building not to exceed 1.177 million dollars. Keiser-Aye, Stasik-Aye. Motion passed.

No questions or comments were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to accept the Treasurer's Report as given. Keiser-Aye, Stasik-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, June 19th, 2017 ESB @ 6pm, BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Thursday, June 8th P/A Meeting @ 7pm, No Workshop scheduled for May.
2. Appoint Safety Director for Highway Building Construction Project - The manager stated that we need to appoint a Safety Director for the highway construction project and recommended that Andrew Duncan be appointed to the position and to attend all construction meetings involving this project.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to appoint Andrew Duncan as Safety Director for the Highway Building Construction Project and to attend all construction meetings involving the project. Keiser-Aye, Stasik-Aye. Motion passed.

3. Fire Police Requests for Assistance -- the manager stated that he has received a list of Requests for Assistance for the Fire Police on May 18th at Gilbertsville Elementary School to park cars for their art show, May 29th at Boyertown Memorial Day Parade for traffic control, June 3rd at Boyertown Community Park for Fun Days for traffic control after the fireworks show, and June 24th at Boyertown Relay for Life.
4. The manager stated that Mr. Dries will be resigning as the Douglass Township appointed BMMA Board Member as of June 30th, 2017, as he will be moving out of Douglass Township, so residents with interest in being appointed as the Douglass Township representative on the BMMA Board may send a resume to the Township Manager. Mr. Stasik stated that this position on the BMMA Board is a highly technical position and we will act on this at the Board of Supervisor Meeting in July.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to authorize Fire Police Assistance to any and all of the above requests for fire police assistance. Keiser-Aye, Stasik-Aye. Motion passed.

No questions or comments were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to accept the Manager's Report as given. Keiser-Aye, Stasik-Aye. Motion passed.

Public Comment

Ms. Shuttleworth from Virmay Drive had a complaint that her grandson can't play baseball in Douglass Park, Manager Hiryak stated that we allow many different leagues to use the baseball field, we do not sign up any children to play sports, parents must sign up through either the Boyertown Midget League, Pine Forge, or the Boyertown Optimist's, usually children receive this information in school to take home to their parents. Ms. Wills stated that she teaches in the school district and flyers are sent home with the elementary school children for sports sign ups. Ms. Shuttleworth also had a complaint that the new trash hauler for the Township backed up a huge trash vehicle several blocks on Virmay causing safety issues for the children waiting at the bus stop. Mr. Duncan will address this issue with the trash hauler.

Old Business/New Business

Mr. Heydt stated that ground breaking ceremonial shovels have been ordered, for the Board and Architect, State Rep. March Toepel was invited to attend and Mr. Schlegel was asked to cover the ceremony for the newspaper. Mr. Stasik stated that he was very impressed with the Architect's drawings.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to adjourn the meeting at 8:13pm. Keiser-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, June 19th, 2017 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler