

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Chairman Tony Kuklinski, Supervisors Alan Keiser and John Stasik Jr., Solicitor Robert Brant, Chief Templin, Pete Hiryak, Andrew Duncan, Robert Dries, Cynthia O'Donnell and approximately 28 residents/developers.

Mr. Kuklinski led the pledge of allegiance and announced that there was an Executive Session involving real estate and the Fire Company, no decisions or votes were given. Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of June 19th, 2017 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to approve the minutes of June 19th, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the July 17th, 2017 Board of Supervisors Agenda, no questions, comments, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the July 17th, 2017 Board of Supervisors Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Hearing: Ordinance 2017-04 -- Increasing indebtedness of the Township for construction of a Public Works Building. Mr. Brant opened the hearing at 7:01pm and announced that this is for a General Obligation Note in the amount of \$1,177,500 for construction of a new public works building. Mr. Brant stated that the legal exhibits are: the legal notice dated 7/6/17, correspondence to the Law Library on 7/6/17, Proof of Notification for legal advertisement 7/11/17, and ordinance 2017-04. Thompkins Vist Bank is listed as depository with filings by Ms. O'Donnell and Manager Hiryak to the PA DCED. Mr. Sell asked what amount was awarded, Mr. Brant responded that the award was for \$1,177,500. No other questions were given. Mr. Brant closed the public hearing at 7:03pm and stated that the Board can vote on adoption of Ordinance 2017-04 if they choose to do so.

A motion was made by Mr. Stasik, seconded by Mr. Keiser for adoption of Ordinance 2014-04, increasing the indebtedness of Douglass Township, Montgomery County by the issue of a General Obligation Note in the amount of \$1,177,500 for the construction of a new Public Works Building at 108 Municipal Drive, Gilbertsville PA. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Robert Brant

Zoning Hearing – Moyer/Mooney, Storage Facility, Rt.100/Jackson Road. Mr. Brant stated that the P/A recommended approval of the variances to the Zoning Hearing Board and are asking for the Board of Supervisors recommendation. Mr. Brant asked if the applicant agrees on the condition to work with the Board of Supervisors on mutually satisfied aesthetics concerning the facility, Mr. Civitella and his clients agreed to that condition. Mr. Civitella had some pictures available for the residents to see what the facility would look like.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to authorize the Manager to send a response to the Zoning Hearing Board that the P/A and the Board of Supervisors recommend approval of the Moyer/Mooney Variance Request and to have the recommendations be read into the zoning hearing transcript.

Mr. Sell asked how it will be assessed, Mr. Kuklinski replied that it will increase the value of the property from farmland to a commercial use, it will not increase services within the municipality, Mr. Duncan stated that it will require a knoxbox, the hearing is scheduled for 8/1/2017.

Gilbertsville Veterinary Hospital – Mr. Brant stated that we have prepared a Resolution for Preliminary Plan approval for consideration and have also reviewed and revised proposed documents submitted by Applicant’s counsel for the vacation of the paper street known as James Street. We have prepared an Ordinance to vacate the street for consideration in the near future.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve the Resolution for Preliminary Plan Approval and Waivers for the Gilbertsville Veterinary Hospital Expansion. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Sell said as far as the firehouse, please tell me this firehouse thing is going to be resolved. Mr. Brant stated, the fire people can handle running this for now, community & charitable events are being protected and Bingo is ongoing. The Board is not attacking the social side. Mr. Hunter asked if it is two separate organizations, Chief Smith stated yes, the organizations split in 2005. Mr. Brumwell asked who owns the property, Mr. Brant stated that the Township owns it because it became the successor trustee from Mr. Haddad, the Township is responsible. Mr. Brumwell asked what the Township plans to do with the liquor license issue, the fire hall should keep functioning, you put 23 people out of work, and he knows Mr. Haddad was frustrated when he was the trustee. Mr. Brant stated that the BOS moved ahead, the firefighters need to move ahead. Mrs. Stafy said the Social Hall contacted her for giving back the deposit for the craft show, now today I received a call saying there isn’t going to be anything. Mr. Kuklinski said to contact Mr. Hirayk, he is working through these issues, Mrs. Stafy said she is being told that there is no craft show and we are losing vendors. Chief Smith said the social hall number has been disconnected two weeks ago and if the calls continue she should contact Mr. Hirayk. No other comments were given

Applications which are pending but inactive:

Danny Jake – Hallowell inactive 2 years

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Solicitor’s Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville Ambulance Report – Garry Schmoltze

June 2017: 112 calls for service. 76 Patients transported, 6 cancellations, 8 no patient found, 14 refusals, 4 no treatment required, 2 transferred care, 2 DOA, 85 ALS, 27 BLS. Douglass 53, New Hanover 30, Upper Pottsgrove 5, Boyertown 6, Colebrookdale 2, Earl 3, Bechtelsville 1, Pennsburg 1, Pottstown 4, Upper Frederick 5, Lower Pottsgrove 1, Washington Twp 1, and West Pottsgrove 1. 2017 calls to date are 626. Admission Summary: Pottstown 57, 2 Lehigh, Phoenixville 7, Reading 5. On-going training with McNeil.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the GACAS Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for June 2017: 1 fire, 1 wire, 1 brush/trash fire, 2 fire alarm/CO2 alarm, 2 EMS assist, 3 vehicle accidents, 3 investigations, 5 fire police, 5 assists to other departments. The PA Fire Commissioners Office stated to closing doors saves lives and saves homes, preventing fires to spread into other rooms, they are also telling us to sleep with your doors closed. There was a recent fire on Cross Road at a garage and if the adjoining door to the house had been closed it wouldn’t have spread to the house. A neighbor to that property commended the two police officers that responded first, he said they help move cars and helped lay the water hose to help fight the fire.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Fire and Rescue Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville No. 1 Report – Wannita Kollar

No report.

Police Department Report – Chief Templin

Statistics for June 2017: 360 incidents reported, 4 reportable accidents, 13 non-reportable, 20 criminal investigations, 12 criminal arrests, 90 traffic citations, 16 non-traffic citations, 1 parking tickets. Monies received by the Township \$4,781.63. Chief Templin thanked Chief Schmoltze for helping us get a refurbished AED device for \$600.00, a new device costs between \$2,000 and \$2,600 so he saved us quite a bit of money. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Engineer's Report – Gilmore & Associates

Diamond Appaloosa Ranch – Mr. Hiryak stated that draft conditions of stormwater management ordinance waiver were prepared, and he recommended a staff meeting to discuss conditions. Mr. Aston is finishing the grading plan and asked if the fee is can be split between Storm water and Grading, Mr. Kuklinski stated that the Board will look into it. Mr. Brant asked if Mr. Aston could be involved in the staff meeting, Mr. Aston will attend. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Report

Manager Hiryak read the Highway Report 6/20/17-7/17/17. Finished trimming, cleaned out ditches and paved them on Buchert Road and also replaced two pipes on Buchert Road. Repaired ditch along Jackson Road, sealed cracks along Windward Drive. Sealed around all inlets that were repaired. Cleaned up tree debris from windstorms. Started second roadside mowing, cleaned ditch on Henry Road, repaired grass where fire truck got off the road on Cross Road, repaired potholes, installed signs on Niantic Road, and repaired bridge sign on Schlegel Road per bridge inspection requirements. We will be repaving Buchert Road the week of the 24th in July. New Hanover Township will be helping with paving and we will be using some of their equipment, we will be renting a big roller from Reid Paving. At the last meeting a gentleman from Windward Drive was in to complain about the partial paving of Windward Drive. The manager and I went and looked at the road and there were some bad areas but nothing major. I think that we should wait and put it in for next year's budget and repave Windward Drive, all I did on the top half of Windward was repair potholes that keep returning, we have roads in the Township that need repairs this year. Mr. Kuklinski asked if there were any questions on the highway report, the same resident of Windward Drive stated that they have lived on Windward Drive for 27 years and again complained that Windward never got a top coat and complained that the curbs are shot and sewers are collapsing, Mr. Kuklinski responded that this issue was inherited by this Board and the repairs have to be budgeted through the Liquid Fuels fund for next year, it must go through the process and get a project number through the state for the funding. The resident continued by saying that farm equipment also travels this road and tears it up, he is the voice for the residents that live there. They only paved a portion of this road and it is unacceptable to him, other roads have been paved and he is going to contact the State Representatives and complain about this issue. No other comments were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Highway Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Highway Building Report – Robert Dries

Mr. Dries stated that since last month's report was given the floor slab has been poured, wall panels should be completed tomorrow (Tuesday), and they plan to start setting trusses on Wednesday. They are waiting for water hookup information from Aqua. No question were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Building Update Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Recycling Report – Andrew Duncan

Mr. Duncan stated that the new newsletters were mailed out. He sent cease and desist orders out to Whitetail and J.P. Mascaro and they responded with payment, still waiting on Diamond Disposal.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Recycling Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

ESB Report – Andrew Duncan

Mr. Duncan announced that Bike Night is Saturday, August 19th and the road closure will be effect from 4pm to 10pm. There is an emergency plan for the road closure. Mr. Duncan requested that letters be sent out to other municipalities for fire police assistance with the road closure.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to approve mailing request for assistance letters to neighboring municipalities for fire police assistance with the road closure traffic on Saturday August 19th, 2017 for Bike Night between the hours of 4pm to 10pm. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the ESB Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for July 2017 amount to \$229,464.41 and asked for a motion for approval. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik for authorization to pay the July 2017 Unpaid Bills. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell asked for authorization by the Board of Supervisors for the second road building payment, pending questions with the prevailing wage sheet, in the amount of \$185,142.31 to Hollenbach Construction.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to authorize the second road building payment to Hollenbach Construction in the amount of \$185,142.31, pending questions with the prevailing wage sheet. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell stated that the Mr. Benelli has requested the release of his Fire Escrow, Mr. John has released the escrow and asked the Board of Supervisors for authorization to release the remaining escrow amount to Mr. Benelli.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to release the Mr. Benelli's Fire Escrow recommended by Mr. John. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, August 21st, 2017 ESB @ 6pm, BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Thursday, August 10th P/A Meeting @ 7pm, no workshop scheduled, ZHB August 1st @ 5pm – Moyer/Mooney Storage Facility Rt.100/Jackson Road.
2. Update of Montco Bridge Projects – Papermill Road & Henry Road. Final plans are completed for Papermill Road Bridge for construction early 2018. Henry Road – reviewing engineering, construction planned for 2019.
3. Quigley Bus Service – Request for Staff Meeting (P/A recommended meeting) – the Board of Supervisors agreed to the staff meeting, to be set up by the manager.

Mr. Hiryak stated that the insurance coverage for the Fire Company building is due in July and so there would be no lapse in coverage the Board directed Mr. Hiryak to take care of paying that cost. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Mr. Sell thanked the Board of Supervisors and Mr. Hiryak for the donations to Relay- For- Life and stated that his team, Sell-A-Brate, raised \$7500. Mr. Sell asked if the Township has a yard mowing ordinance because he noticed that some people have only mowed once this year, Mr. Kuklinski replied that it falls under the vegetation ordinance. Mr. Brumwell asked about the Town Center Project in New Hanover Township and the traffic that it will generate, Mr. Kuklinski stated that it is at a standstill for now. Evan Brant for the Reading Eagle stated that New Hanover Township may have scheduled meetings for the project.

Old Business/New Business

None given.

A motion was made by Mr. Stasik, seconded by Mr. Kuklinski to adjourn the meeting at 7:56pm. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, August 21st, 2017 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler