

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00 P.M. Attending were Chairman Tony Kuklinski, Supervisors Alan Keiser and John Stasik Jr., Solicitor Robert Brant, Josh Hagadon of G&A, Chief Templin, Pete Hiryak, Mike Heydt, Andrew Duncan, Robert Dries, Cynthia O'Donnell and approximately 28 residents/developers.

Scout Sean Crail of Troop 545 led us in the pledge of allegiance.

Eagle Scout Project Presentation

Scout Sean Crail of Troop 545 gave a presentation of his Eagle Scout Project stating that he constructed a GAGA Ball Pit on the Congo Road Open Space property, he chose this site because several Troops use this property and the GAGA Pit would be frequently used. GAGA Ball is similar to dodge ball however you are inside a ball pit and the object is to hit opponents below the waste, last remaining player is the winner. Scout Crail stated that he had 13 people help with this project and received donations for materials. Mr. Stasik thanked Scout Crail for his project and presented him with a Certificate of Completion for constructions of a recreational GAGA Ball Pit located on the Congo Road Open Space property.

Mr. Kuklinski asked if there were any changes, corrections, or comments on the minutes of October 2nd, 2017 Board of Supervisors Meeting, no comments, changes, or corrections were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to approve the minutes of October 2nd, 2017 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the October 16th, 2017 Board of Supervisors Agenda, no questions, comments, or corrections were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to approve the October 16th, 2017 Board of Supervisors Agenda as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville Ambulance Report – Garry Schmoltze

September 2017: 124 calls for service. 79 Patients transported, 15 cancellations, 10 no patient found, 25 refusals, 3 DOA, 55 ALS, and 69 BLS. Douglass 63, New Hanover 29, Upper Pottsgrove 6, Boyertown 11, Colebrookdale 2, Earl 4, Pottstown 3, Upper Frederick 2, Bally 1, East Greenville 1, Pennsburg 1, and Washington Twp 1. 2017 calls to date are 996. Admission Summary: Pottstown 54, 7 Lehigh, Paoli 1, Phoenixville 4, Reading 4, Quakertown 1, and St. Joe's 1. Routine maintenance continues on the vehicles, and online training is ongoing with McNeil. Recently received Level 5 recognition, they are one of 14 squads in the State with Level 5 recognition.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Gilbertsville Ambulance Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for September 2017: 1 fire, 2 fire alarm/CO2 alarm, 3 EMS assists, 1 vehicle accident, 1 vehicle rescue, 1 investigation, 6 fire police, 3 assists to other departments for a total of 19. Assisted Douglass PD with the Safety Check Point and held a class on Firefighter Survival. Fire Marshal Report September 2017: Fire investigation at 50 Meadow Lane that was determined to be a malfunction of an exhaust fan for a fire damage of \$5,500. (1-1/2 hours). No questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Fire and Rescue Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Gilbertsville No. 1 Report

No report was given.

Police Department Report – Chief Templin

Statistics for September 2017: 359 calls for service, 8 reportable accidents, 18 non-reportable, 14 criminal investigations, 8 criminal arrests (57% clearance rate), 95 traffic citations, 7 non-traffic citations, 1 parking tickets, total monies received by the Police Department in September were \$4,946.99. Chief Templin stated that our officers participated in the Berks County Intermediate Unit's "Run, Hide, Fight" intruder program at the Gilbertsville Elementary School, this is a three part exercise, and we will be finishing up the program on October 19th, 2017. Our police department participated in Fire Prevention Week at the Gilbertsville Elementary School along with Gilbertsville Fire & Rescue and also participated in the Fire and Safety Expo hosted by Gilbertsville Fire & Rescue at the Gilbertsville Shopping Center on October 12th, 2017. On October 14th, 2017 Robert Cavallari completed his internship here at our police department for Shippensburg University. We wish Robert the best of luck in his future endeavors. Just a reminder, on Saturday October 28th, 2017 (1000-1400 hours) our department will be holding the 14th Annual Drug Take Back Program Initiative. All unwanted, unused, and expired medications will be collected at the Douglass Township Municipal Building and turned over to be properly destroyed that same day. All medications collected by our Medication Drop Box located here at the Douglass Township Municipal Building will be destroyed that same day as well. Chief Templin announced that the police department received a donation of \$500.00 from Russell Strouse which was used to offset the cost of our weapons storage safe and thanked Mr. Strouse for his generous donation. No questions were given.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Mr. Hagadorn stated that he is reviewing the Holly Road plans and performing site inspections at the Preserve at Montgomery development. Mr. Hagadorn stated that the Gilbertsville Veterinary Hospital portion of his report will be discussed under the Solicitor's Report. No other questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Solicitor's Report – Robert Brant

Gilbertsville Veterinary Hospital – Final Resolution – Mr. Brant stated that the Ordinance approving the vacation of James Street will be recorded in Norristown. The P/A recommended approval to the Board of Supervisors for Final Plan Approval for the Gilbertsville Veterinary Hospital Expansion in the VCC Zoning District. Received a clean letter from Gilmore & Associates. Mr. Brant asked for approval of Resolution #101617-01 for the Gilbertsville Veterinary Hospital Expansion.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to approve Resolution #101617-01 for the Gilbertsville Veterinary Hospital Expansion Plan. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Mr. Brant stated that he is also working on the Cobblestone Crossing Development and Financial Security Agreements. No questions or comments were given.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Solicitor Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Open Space/Recreation Committee – Randy Romig

Mr. Romig stated that tonight there wasn't much of a meeting only three people were in attendance, they discussed the tree lighting ceremony. No questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Open Space/Recreation Committee Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

The manager announced that he has received a resignation letter, from Greg Gress, stating that he is resigning from the Open Space/Recreation Committee due to the changes in his work schedule.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the resignation of Greg Gress from the Open Space/Recreation Committee. Kuklinski-Aye, Keiser-Aye, Stasik-Aye. Motion passed.

Highway Report- Mike Heydt

Mr. Heydt stated that they repaved portions of Jackson and Swinehart Roads. 24 miles of line painting was performed including the Redners Market and Giant Food Store striped areas. The roadcrew cleaned out ditches, repaired dirt roads, repaired stop bar lines in the Township, and paved Specht Road. The roadcrew also painted the new highway building office. Mr. Dries reported that power was installed at the new building on Thursday, overhead doors are installed, and now they are working on the garage area. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report and Highway Building Update Report as presented. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Recycling Report – Andy Duncan

Leaf collection will start Monday October 23rd and will end on Friday December 1st, 2017. There will be no leaf collection on Thursday, November 23rd (Thanksgiving) or Friday November 24th (Black Friday). Mr. Duncan stated that he will need to hire two part time workers for leaf collection at \$14/hour, they will work Monday through Friday on the dates listed above from 7am – 3:30pm. I would like approval to hire Matthew Hoffman and Steven Coursey for part time leaf collection.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve the hiring of Matthew Hoffman and Steven Coursey from October 23rd, 2017 to December 1st, 2017 at the rate of \$14.00/hour each for part time leaf collection.

We have once again received the Waste Watcher Award for 2017 through the Professional Recyclers of Pennsylvania. This year we were awarded in the recycling and special collections category for our electronics collection in Douglass Township. An abundance of mulch and leaf compost is still available at the recycling center.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Recycling Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for October 2017 amount to \$634,294.58 that includes the MMO Pension Obligations, Firemans's Relief, and Fire Company insurance payments and asked for a motion for approval. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik for authorization to pay the October 2017 Unpaid Bills in the amount of \$634,294.58. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Ms. O'Donnell stated that authorization from the Board of Supervisors is required for payment release #4 for Hollenbach Construction in the amount of \$93,679.05 and payment release #5 in the amount of \$68,085.89.

All required payroll information has been received and reviewed.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to authorize the release of payment #4 to Hollenbach Construction in the amount of \$93,679.05, and release of payment #5 to Hollenbach Construction in the amount of \$68,085.89. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

A motion was made by Mr. Stasik, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, November 6th, 2017 ESB @ 6pm, BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Thursday, November 9th Landscaping Workshop @ 6pm, P/A Meeting @ 7pm.
2. 2018 Budget Meeting Schedule (copies in lobby) Tuesday 10/24 Trash/Recy, Rec, ES; Friday 10/27 Admin, Zoning; Tuesday 10/31 Small Funds/Misc; Wednesday 11/1 Hwy/Liquid Fuels; Friday 11/3 Police Department. All meetings are from 3pm – 5pm.
3. Limerick LGS Drill – Tuesday November 14th, 2017, Overtime and Meals are paid by LGS.

The manager stated that he attended the Fire Prevention Week Open House at the Gilbertsville Shopping Center and it was very impressive with all the equipment and turnout. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stasik to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

Public Comment

Mr. Updegrave asked who paid for the repairs on the trusses at the new maintenance building, Mr. Kuklinski replied that Hollenbach paid for the engineering and rebracing there were no change orders. Mr. Stasik stated that it did not come out of the taxpayers pockets. Mr. Hagadorn asked for clarification that consolidation of the two lots is included in the resolution for the Gilbertsville Veterinary Hospital Expansion, Mr. Brant replied yes it is. No other comments were given.

Old Business/New Business

None given.

A motion was made by Mr. Keiser, seconded by Mr. Stasik to adjourn the meeting at 7:30pm. Keiser-Aye, Kuklinski-Aye, Stasik-Aye. Motion passed.

The next Board of Supervisor's meeting will be held on Monday, November 6th, 2017 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler