

The meeting of the Douglass Township Board of Supervisors was called to order at 7:05 P.M. Attending were Chairman Tony Kuklinski, Supervisor Alan Keiser, Supervisor Josh Stouch, Solicitor Robert Brant, Josh Hagadorn of G&A, Chief Templin, Pete Hiryak, Mike Heydt, Andrew Duncan, Cynthia O'Donnell and approximately 23 residents/developers.

Mr. Kuklinski led the Pledge of Allegiance. Mr. Kuklinski announced that there was an executive session held from 6:52pm to 7:03pm involving personnel, issues no decisions were made. Ms. Friese of Town & Country Newspaper announced that she would be taping tonight's meeting.

Mr. Kuklinski called Chief Templin and Sgt. Steffie to the front of the room for an award presentation. Chief Lee Benson of Upper Darby presented Chief Templin and Sgt. Steffie with the Recertification of Accreditation Award. This marks the 5th time The Douglass Township Police Department has received the distinction Accreditation. In order for police departments to be accredited they voluntarily enter into the Accreditation cycle and must prove that you adhere to 124 standards of accreditation, the cycle for this process is every 3 years. Chief Benson congratulated Chief Templin and Sgt. Steffie for this achievement. Chief Templin thanked Chief Benson of the PA Chiefs of Police Accreditation Commission for taking the time to come here for the award presentation this evening and also acknowledged the hard work of Sgt. Steffie and the entire police department for this accomplishment.

Gilbertsville Ambulance Report-Garry Schmoltze

Chief Schmoltze read the GACAS Report: 92 calls for service. 5 public assist, 6 cancelled (no patient contact), 3 cancelled prior to arrival at scene, 1 cancelled on scene/no patient found, 1 DOA, 5 evaluated no treatment/transport required, 9 refused treatment/transport, 1 patient released AMA, 2 treated, released per protocol, and 1 standby fee. Transports to hospitals. Douglass 43, New Hanover 29, Upper Pottsgrove 5, Boyertown 8, Colebrookdale 3, Earl 3, Upper Frederick 2. Admission Summary: Pottstown-Tower Health 48, Lehigh 5, Phoenixville-Tower Health 3, Reading 2. Routine maintenance continues on the vehicles and online training is ongoing with McNeil. Chief Schmoltze also commented that 6 GACAS Members were interviewing for the SWAT Team. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Gilbertsville Ambulance Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Fire Report for March 2018: 3 fire alarms/CO2 alarms, 5 EMS assists, 1 vehicle accidents, 1 Misc rescues, 1 investigation, 1 special service, 8 fire police, 4 assists to other departments for a total of 24. Chief Smith thanked Mr. Mashintonio for allowing F&R to use his pond for their pump class, this exercise also helped fill up his pond in preparation for the fish for the rodeo. No questions or comments were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Fire & Rescue Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski asked if there were any additions, corrections, or comments to the minutes of the April 2nd, 2018 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of April 2nd, 2018 Board of Supervisors Meeting. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Mr. Kuklinski asked if there were any questions, comments, or corrections to the April 16th, 2018 Board of Supervisors Agenda, the Accreditation Presentation was moved to the beginning of the agenda before meeting minutes approval.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the April 16th, 2018 Board of Supervisors Agenda with the Police Accreditation Presentation to be given before approval of the meeting minutes. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Police Department Report – Chief Templin

Statistics for March 2018: 345 incidents reported, 7 reportable accidents, 8 non-reportable, 10 criminal investigations, 14 criminal arrests, 110 traffic citations, 15 non-traffic citations, 0 parking tickets, total monies received by the Police Department in March \$4,878.53. Chief Templin announced that on April 3rd, 2018 he met with the Boyertown Area School District Assistant Superintendent, Marybeth Torchia and Gilbertsville Elementary School Principal, Stephanie Landis to discuss an Active Shooter Response Plan and other security issues. The Boyertown Area School District is working very hard to provide a safe environment for our children. Each school is being assessed. On April 26th Chief Templin will be meeting with the executives of Global Advance Metals to discuss an Active Shooter Response Plan as well as other security issues. Accompanying me will be Sgt. Babb from Colebrookdale Township Police Department, Chief Foltz, and Cpl. Morrisey serving as representatives of the Montgomery County SWAT – Western Region team. I want to thank Gilbertsville Fire & Rescue who were able to secure a joint grant through the Berks County Community Foundation – Boyertown Area Fund to provide ANSI complaint traffic safety vests to all of our police officers. Andrew Duncan & Chief Smith spear headed the campaign which raised to \$800-\$900. I will also be reaching out to our local towing companies as well to encourage them to provide traffic safety vest for their employees. Our police department will be participating in the D.E.A.'s Drug Take Back Program scheduled for April 28th from 10am to 2pm at the Giant Food Store, 173 Holly Road, Gilbertsville, PA. We are proud to have Giant Food Store co-host this event with our police department. The community will be able to drop off their unwanted, unused, or expired medications for proper disposal. As always, I would like to remind everyone that we do have a day to day drop off collection box located here in the lobby of this building. On May 6th 2pm to 6pm the Douglass Township Police Department, F&R, and the Gilbertsville Area Community Ambulance Service will be hosting a Child Safety Seat Check. The event will be held at the Gilbertsville Fire & Rescue's station, 1454 E. Philadelphia Ave, Gilbertsville, PA. Appointments are encouraged but are not required. For an appointment please contact the Douglass Township Police Department at (610) 367-0466. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Police Report as presented. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Zern Tract Planning Module – Mr. Hagadorn reviewed the planning module that was submitted and asked for authorization for the Manager to sign off on the Component 4A municipality review.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize Manager Hiryak to sign off on the Component 4A municipality review. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Act 209 Traffic Count Analysis & Intersection Improvement Costs – Mr. Hagadorn asked for authorization from the Board for G&A to move ahead with the analysis of the traffic counts and determining some preliminary improvements and costs for the intersections identified in the study for a planning agency meeting in September 2018. The Board of Supervisors gave authorization for G&A move ahead with the budgeted analysis of the traffic counts and determining some preliminary improvements and costs for the intersections identified in the study for a planning agency meeting in September 2018.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Engineer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Robert Brant

Ordinance 2018-01 Street Obstruction Ordinance – Mr. Brant opened the public hearing at 7:23pm and stated that this is an ordinance adding regulations and restrictions on sporting equipment, recreation equipment, and other materials from being placed on the roads, giving Douglass Township the right to remove obstruction and implementing penalties for obstruction of roads. Exhibit List: B-1 Motion to Advertise – Supervisors Minutes of Meeting of March 19th, 2018, B-2 Legal Notice – request to advertise emailed to The Mercury on April 3rd, 2018, B-3 Correspondence to the Montgomery County Law Library on April 3rd, 2018, B-4 Proof of Publication – Publication date: April 6th, 2018, B-5 Ordinance No 2018-01 – An Ordinance Amending the Douglass Township, Montgomery County Code of Ordinances, Chapter 15, Motor Vehicles, Section 101 and adding Section 217, Recreational and Sporting Equipment, and other Materials, to Regulate and Restrict the Placement of Recreational and Sporting Equipment, and other Materials on Public Roadways. Mr. Brant asked if there were any questions, no questions were given. Mr. Brant closed the public hearing at 7:28 and announced that this would be the appropriate time to adopt the ordinance if the Board chooses to do so.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to adopt Ordinance 2018-01 regarding Obstructions in Roadways. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Stafy Tract, 165 Smith Rd – Final Resolution 6 additional residential lots – A Resolution for Final Conditional Plan Approval has been drafted for this subdivision and forwarded to developer's counsel for the Board's approval. The P/A recommended approval on 3/8/18 pending compliance with G&A review letter, \$7,475.00 contribution to Douglass Township in lieu of trees. Mr. Brumwell asked what happens to the fee in lieu of, Mr. Brant said that it goes into the General Fund. The Manager stated that this money would be used for the MS4 requirements, and trees for park and landscaping improvements associated with the grants the Township received. Mr. Updegrave asked are you going to do that for other developments, Mr. Brant stated that it is not the general policy it's on a case to case basis. Mr. Kuklinski said that this has been recommended by the professional staff that it is not beneficial to the area what is good in one situation does not work in another situation, every builder is accountable for their area. Mr. Duncan stated that there were so many trees on that property that if you planted more trees they would have choked each other out, the trees could be used at other locations.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the Final Plan Resolution for the Stafy Tract, 165 Smith Road pending compliance with G&A review letter and a \$7,475.00 fee in lieu of trees to Douglass Township. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Solicitor Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Open Space/Recreation Committee – Randy Romig

Mr. Romig stated that they finalized the details for the trout rodeo to be held at the Mashintonio pond on April 28, 2018 from 8am-1pm. Mr. Romig said that Roger Updegrave was instrumental in getting donations of up to \$3,100.00 and he puts a lot of time into it. Mr. Mashintonio arranged ice donations, 150 hot dogs and hamburgers from Gablesville Athletic Association, Roger got rolls donated from Bob's Bread Barn, volunteers from Friendship Hook & Ladder will be doing the cooking, and assignments were given for committee members. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Open Space/Recreation Committee Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Highway Report- Mike Heydt

Mr. Heydt stated that they salted and plowed hopefully for the last time. Plows have now been removed from the trucks. Dirt roads have been cleaned of debris, he will be placing the zoning car out for bid on Municibid, and they built a new trailer to haul the loader and skid loader. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Highway Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for April 2018 amount to \$188,340.17 and asked for authorization to pay the bills for April. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser for authorization to pay the April 2018 Unpaid Bills in the amount of \$188,340.17. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Treasurer's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, May 7th, 2018 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday, May 10th, 2018 P/A Landscape Workshop @6pm, P/A Meeting @ 7pm.
2. Part Time Summer Help – Park/Open Space Budgeted for 20 hours per week for 26 weeks at \$13.00 per hour for mowing and maintenance. The manager stated that we have one applicant for this position, Cody Whitfield, if the Board would give authorization.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to hire Cody Whitfield as Part Time Park/Open Space Summer Help (mowing and maintenance) for 20 hours per week for 26 weeks at \$13.00 per hour.

The manager also stated that Mr. Stouch asked for a monthly zoning report and we are working on getting that report starting next meeting. No questions were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Manager's Report as given. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

Public Comment

Mr. Updegrave asked if there are impact fees put on new developments to help with the costs for firefighters, police, and road repairs. Mr. Brant stated that the traffic impact fees can be placed on new developments by ordinance, they are calculated per trip at \$2700 per pm peak trips, there are also open space/recreation requirements or fees that can be allocated for developments. You can't just come up with a figure, criteria must be set in place. It is a process based on analysis of traffic impact on selected service areas. Mr. Updegrave feels that the developers should be responsible for those fees. Mr. Hagadorn stated that the Act 209 Fees were updated in 2005 & 2009 and will be reviewed again later this year. No other comments were given.

Old Business/New Business

Mr. Mashintonio thanked the Supervisors and office staff for providing for the fish rodeo and thanked the Emergency Services for their support at the rodeo. Mr. Kuklinski thanked Mr. Mashintonio for extending the use of his pond for the Veteran's Rodeo, they greatly appreciate it. No other old business or new business was given. A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to adjourn the meeting at 7:50pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

April 16th, 2018 Page 5

Mr. Kuklinski announced that Mr. Stasik has serious health issues and to please keep him in our thoughts and prayers.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to adjourn the meeting at 7:50pm. Keiser-Aye, Kuklinski-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, May 7th, 2018 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler