

The meeting of the Douglass Township Board of Supervisors was called to order at 7:06 P.M. Attending were Chairman Alan Keiser, Vice Chairman Joshua Stouch, Supervisor Tony Kuklinski, Solicitor Robert Brant, Josh Hagadorn of G&A, Pete Hiryak, Andrew Duncan, Cynthia O'Donnell, Chief Templin, Mike Heydt, and approximately 16 residents.

Mr. Keiser led in the Pledge of Allegiance. A reporter was present at this evenings meeting. A moment of silence was observed in memory of Mrs. Sell. Mr. Keiser asked if there were any additions, corrections, or comments to the minutes of the May 6th, 2019 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the May 6th, 2019 Board of Supervisors Meeting. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the May 20th, 2019 Board of Supervisors Agenda no comments, changes or corrections were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve the May 20th, 2019 Board of Supervisors Agenda as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Keiser announced that an Executive Session was held this evening at approximately 6:00pm until approximately 6:44pm, Mr. Brant stated that the Board has a proposed Memo of Understanding Agreement between with the Police Bargaining Unit for 4 years. Changes to the contract; wage increase per year 3%, 3.5%, 3.5%, and 3.5%; bi-weekly contributions toward health insurance per year \$12.50 – \$25.00 – \$37.50 – \$50.00; bi-weekly contribution for post-retirement health benefits per year \$12.50 – \$25.00 – \$37.50 – \$50.00; life insurance increased from \$100,000 to \$150,000 during employment years and double time pay for working 4 festive holidays (New Year, 4th of July, Thanksgiving, and Christmas). Mr. Brant stated that he was not the counsel for this, it was handled by Siana Bellwoar's office but everything is in order for BOS consideration.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to approve the Memorandum of Understanding Agreement with the Douglass Township Officers. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Brant stated that there was a Settlement in the Officer Mathias and Douglass Township matter over the numbers of years employed and longevity earned. Mr. Brant asked the Manager if this was a monetary settlement, the manager replied yes it was a monetary settlement.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the monetary settlement with Officer Mathias for the number of years employed and longevity earned. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Gilbertsville Area Community Ambulance- Garry Schmoltze

Mr. Schmoltze presented the April 2019 GACAS Report. 88 patients transported, 5 public assists, 1 Unit Assists, 16 cancelled, 2 dead on scene, 6 patients evaluated no treatment/transport required, 3 patient refusals, 2 patient treated and released, and 2 fire standby for a total of 125 calls for service. Service by Municipality: 53 Douglass Twp, 30 New Hanover, 8 Upper Pottsgrove, 1 Pennsburg, 5 Pottstown, 2 Upper Frederick, 14 Boyertown Borough, 7 Colebrookdale, 3 Douglass Berks, 1 Washington Twp, and 1 other. Admissions: 70 Pottstown, 1 Grand View, 10 Lehigh, 1 Phoenixville, 4 Reading, 1 St. Luke's Quakertown, and 1 other. No questions were asked.

A motion was made by Mr. Stouch, seconded by Mr. Kuklinski to accept the GACAS Reports as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Fire & Rescue Report – Chief Rick Smith

Chief Smith gave the Fire & Rescue Report for April 2019: 2 fire, 1 vehicle fire, 1 wire, 2 brush /trash fires, 3 fire alarms/CO2 alarm, 6 EMS Assists, 2 vehicle accidents, 1 vehicle rescue, 1 investigation, 3 fire police, 6 assists to other departments for a total of 28. Training: Hazmat refresher, hose line advancement and supply line & hydrant hook up. No other questions or comments were given.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to accept the Fire & Rescue Report as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Police Department-Chief Barry Templin

April Statistics: 360 incidents reported, 5 reportable accidents, 14 non-reportable accidents, 8 criminal investigations, 3 criminal arrests, 32 traffic citations (paper), 61 e-citations, and 8 non-traffic citations. On April 27th, 2019 from 10am – 2pm we partnered with Giant Food Stores 173 Holly Road, Gilbertsville PA for the 1st National Prescription Take Back Day of 2019. Everyone was able to drop off their unwanted, unused, or expired medications for proper disposal. I am pleased to announce we collected 122.46 lbs. of unwanted, unused, and expired medications to be properly disposed. I want to thank everyone who has used the program. The program has been a huge success in our area. Since our involvement in 2013, our police department has collected over 1,403 lbs. of these types of medications. As always, I like to remind everyone that we have a daily collection box here inside the Township building. No sharps please. On May 2, 2019 I applied for the Bulletproof Vest Grant through the Bureau of Justice Assistance. The grant will pay up to half of the cost of each bulletproof vest purchased. Application deadline closes on May 28, 2019 and I suspect we will be hearing from the Bureau of Justice Assistance on awards after this date. On May 10th, 2019 our police department visited the children's daycare at Trinity Church with GACAS. On May 15, 2019 our police department participated in Military Heritage Day held at Trinity Church. I would like thank all the men and women for their service. It is very much appreciated. On May 21, 2019 Daniel Powers will be completing his college internship here at our police department. Daniel is currently attending York College and is required to complete 120 hours in order to receive full credit for his internship. Mr. Kuklinski stated that the Board used to receive running totals for each officer, can you please start that again, he would like to see that every month and he would like to see the stats for the year. Chief Templin responded that a log of these statistics is kept for every month and he will make sure to give the Board this information. Chief Templin stated that on May 18th the Police Department responded to a Shots Fired call, this is under investigation and I can't comment any further on this situation.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Police Report as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

538 Congo Road–O&M Agreement for on-site septic system– Mr. Hagadorn stated that the Sewage Facility Planning Module was received for a small flow wastewater treatment facility for review prior to recommending execution of or revisions to the Operations and Maintenance Agreement.

Stafy Tract II– Storm Water Easement Agreement – review letter was issued on April 24, 2019. Mr. Hagadorn stated that there are recommendations for easement agreement changes.

Meeting with NHT Engineer, Re: Drainage elevations required – Mr. Hagadorn recommends elevations and excavating berm, will review with New Hanover's engineer.

Helmer-Owens Land Development Plan, Lindsay Dunn (Final Approval Required) – Mr. Brant stated that authorization is needed for him to draw up the necessary paperwork for Final Plan approval.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize Mr. Brant to prepare the necessary paperwork for Final Plan approval for the Helmer-Owens Land Development Plan. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Engineer's Report as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Robert Brant

Boyertown Soccer Club – 2-year lease agreement, Mr. Brant stated that the Boyertown Soccer Club wishes to have a 2-year lease agreement with Douglass Township reimbursing the Township \$5,000.00 per year for mowing the soccer fields.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve a 2-year lease agreement for use of the Douglass Township Fields reimbursing the Township \$5,000.00 per year for mowing the fields. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Avante Apartments Staff Meeting – The manager will set up the staff meeting. Mr. Kuklinski asked if Avante Apartments posted an escrow with the Township yet, the manager stated that he will check if there is an existing escrow but any meeting would be contingent on Avante being responsible for the costs involved with the staff meeting.

ZHB – Schlegel Road Application – Rescheduled for Tuesday June 25th @ 6pm. Mr. Brant stated that we are waiting for information from Mr. Picardi.

Applications which are pending but inactive:

Danny Jake – Hallowell - inactive 2 years

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Solicitor's Report as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Open Space/Recreation Meeting – Roger Updegrove

Mr. Updegrove announced that the fish rodeo was held on April 27th, the weather was not favorable there was a low turnout and low fish count. The committee is looking for a date next year that does not conflict with sporting events. We are working on a trick or treat date. The committee would like a date for the Tree Lighting Ceremony, the manager will see what date is available for the Tree Lighting Ceremony. Mr. Mashintonio Commented that the Veteran's Fish Rodeo went well and thanked the BOS, staff, F&R, GACAS, Gablesville Athletic Association, Friendship Hook & Ladder, Mr. Heisey, and everyone involved to help with these events. The Vets had a great time, some didn't want to go home so we are possibly looking into a campout event next time. No other questions or comments were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Open Space/Rec Committee as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Highway Report- Mike Heydt

Mr. Heydt stated that the road crew cleaned out ditches, started roadside mowing, trimmed around signs and bridges, worked on Green Hill Road, installed stop bars on Virmay Drive, and repaired 3 bridges from accident damage. We will tar & chip Green Hill Road and pave Sassamansville Road with New Hanover Township sometime in June. Mr. Mashintonio asked if he will have some millings available, he could use some to help make his driveway better for Fire & Rescue to hook up to the hydrant when they do their drills. A resident on Green Hill Road asked for the road crew to clean out the ditches on Green Hill Road, Mr. Heydt replied that we always do ditch repairs before we pave a road we will take care of it. No other questions or comments were given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to accept the Highway Report as given. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Recycling Report – Andrew Duncan

No report

Treasurer's Report – Cynthia O'Donnell

The Treasurer stated that the total bills to be paid for May 2019 totals \$275,473.42. Ms. O'Donnell announced that the cash balance for Cash vs. Actual is in their report packet for review. No questions were asked.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser for authorization to pay the May 2019 Unpaid Bills in the amount of \$275,473.42. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to accept the Treasurer's Report as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Summer Meeting Schedule is, Monday, June 17th, 2019 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday June 13th P/A Workshop @ 6pm Act 209 Traffic Impact Fees, P/A Meeting @ 7pm.
2. Fire Company Building Committee Meeting with Engineer Thursday May 23rd @ 2pm - we are looking for recommendations on repairing the building or possibly tearing it down.
3. Fire Company Inside Equipment Resolution - Mr. Brant stated that this resolution is to transfer certain inside personal property to Gilbertsville Fire and Rescue Company for a nominal fee of \$1.

A motion was made by Mr. Kuklinski, seconded by Mr. Keiser to adopt Resolution #052019-01 Transferring Certain Personal Property to Gilbertsville Fire and Rescue Company in consideration of the sum of one dollar. Kuklinski-Aye, Keiser-Aye, Stouch-Abstain. Motion passed.

4. Bellevou ZHB – Deed Restriction Language Pending, addressed at next meeting.

A motion was made by Mr. Keiser, seconded by Mr. Kuklinski to accept the Manager's Report as presented. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Public Comment

A resident from Green Hill Road asked if there was any intentions of addressing the high powered weapons that are firing off on Green Hill Road, Mr. Brant stated that Chief Templin will address this. Chief Templin stated that under the Fish & Game you need to have a proper backstop. A resident commented this is a safety issue for residents there were hundreds of rounds shot in several directions, can shooting firearms be controlled. Mr. Brant stated that Chief Templin stated in his report that this is under investigation and he could not comment on the situation. Ms. Garafolo stated that Upper Providence has an ordinance for this, Mr. Brant thanked her for the information. No other comments were given.

Old Business/New Business

No old business or new business was given.

A motion was made by Mr. Kuklinski, seconded by Mr. Stouch to adjourn the meeting at 7:47pm. Kuklinski-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, June 17th, 2019 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler