

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03 P.M. Attending were Chairman Alan Keiser, Vice Chairman Joshua Stouch, Supervisor Tom Wynne, Solicitor Robert Brant, Josh Hagadorn of G&A, Pete Hiryak, Andrew Duncan, Mike Heydt, Chief Templin, and approximately 28 residents.

Mr. Keiser led in the Pledge of Allegiance. A reporter was present at this evenings meeting. Mr. Keiser announced that an Executive Session was held tonight prior to the meeting from approximately 6:00pm to 6:45pm involving police matters and personnel issues. No decisions or votes were taken.

Mr. Keiser asked if there were any additions, corrections, or comments to the minutes of the September 16th, 2019 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve the minutes of the September 16th, 2019 Board of Supervisors Meeting. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the October 7th, 2019 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve the October 7th, 2019 Board of Supervisors Agenda. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Planning Agency Resignation Letter – Josh Stouch

Mr. Keiser asked for a motion to accept Mr. Stouch's letter of resignation from the Planning Agency.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to accept Mr. Stouch's letter of resignation from the Planning Agency. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Planning Agency Vacancy Appointment – Term Ends 12/31/2022

Mr. Keiser announced that there are two interested people for the P/A position, both are qualified candidates (Sara Carpenter, Charles Rick).

A motion was made by Mr. Keiser, seconded by Mr. Wynne to appoint Sara Carpenter to the Planning Agency with a term ending 12/31/2022. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Engineer's Report – Josh Hagadorn, Gilmore & Associates

Mr. Hagadorn stated that there was a meeting with Douglass Estates, a list of complaints was gathered and forwarded to Ryan Homes for corrective action. A meeting was held on site concerning the Gilbertsville Veterinary Hospital driveway grading, Mr. Hagadorn stated that he will report back to the contractor as to what we are looking for as far as the grading and drainage concerns. Mr. Sell asked who will be responsible for the water problems as far as Douglass Estates. The manager replied that Ryan Homes will take responsibility for most of the issues, some of the water issues are grading problems, some issues are with sump pump discharges that directed water into basins, swales, and inlets instead of being dispersed throughout the yards. Mr. Hagadorn stated that Ryan Homes will also cover the Engineering costs for the storm water flooding and grading complaints. Mr. Link asked if there are mandatory rules for installing sump pumps with check valves/safety shutoff valves. Mr. Hagadorn said Mr. John would best answer that as part of plumbing permit process.

Quigley Bus Service – Ms. Roddan, Mr. Feola, and Mr. Quigley were present. Mr. Keiser asked Mr. Feola to give a brief update of what they are proposing because at one point there was a walking path, Ms. Roddan stated that there will be no walking path. Mr. Feola gave a brief overview stating that this is a proposed school bus parking facility located on Schlegel & Middle Creek Roads for 132 buses, 64 vans, and 234 cars. The facility also includes an office, wash bay, underground fuel tanks, and a fueling station. The proposal is for two phases, with

the first phase including the office, fuel island and tanks, parking for 66 buses, 32 vans, and 117 cars, improvements along Schlegel Road and at the intersection of Schlegel and Swamp Creek Road, installing the emergency access, extending the sanitary sewer main to the office, and installing all storm water facilities, landscaping, fencing, and rough grading and stabilization of soils for the future phase 2 parking area. The phase 2 project will consist of adding parking for 66 buses, 32 vans, and 117 cars, constructing a wash building, and connecting the wash building to the sanitary sewer. The proposal is to widen Middle Creek Road, have an emergency access only to Swamp Creek Road, storm water management, the easement at the Met-Ed utility pole will be maintained by Mr. Quigley, buses may not use Middle Creek Road unless it is their initial route, the entire Schlegel Road will be widened. Mr. Stouch asked how many buses will be on Wilson Avenue, Mr. Feola stated that Wilson Avenue will not be used except for initial route buses. Mr. Keiser asked if the lot will be only for Boyertown Area School District, Ms. Roddan yes the contract has been extended for five years. Mr. Brant stated that the Board has concerns with this project, the Zoning Hearing Board placed some conditions on this project and I would like to review this again, this is a new Board from when this proposal began so I would like time to review the proposal and conditions and then ask for a meeting if necessary, the Board of Supervisors agreed with Mr. Brant's request. The manager asked if there are any idling regulations, Mr. Quigley replied there is a 5 minute idling regulation not including diagnostics. Mr. Stouch asked what kind of fueling stations, Mr. Quigley said below ground double wall fiberglass tanks with monitoring alarms will be used. The manager said the wash stations will be constructed in Phase II so where will this be done in Phase I, Mr. Quigley stated that bus maintenance will be done at the Bally site. Mr. Link asked if all the buses are started at the same time, Mr. Brant will look into the Land Development requirements. Mr. Sell asked what you do when the roads flood, Ms. Roddan replied that if conditions are that bad school would probably be canceled. Mr. Kolb stated that we should consider what would happen if Cabot had a chemical accident. No other comments or questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Engineer's Report as presented. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Solicitor's Report – Robert Brant, Esq.

No report given.

Applications which are pending but inactive:

Graterford Properties – 400 Gilbertsville Road

Holly Road – Neighborhood Mixed Use

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday October 10th, 2019 P/A Meeting @ 7pm, No Workshop, Act 209 Public Hearing in November, Monday October 21st, 2019 Open Space/Rec @ 6pm, BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. .
2. ZHB Decision Peiffer Corn Maze on Schlegel Road (Granted with conditions) – Manager Hiryak stated that the ZHB Granted a Special Exception to allow a corn maze, pumpkin patch, hayrides, picnic area and parking lot with the following conditions:
 - a. The corn maze should be built in accordance with the plans submitted to the Township.
 - b. Complete implementation of all of the recommendations made by the emergency services organization at their meeting on August 19th, 2019.
 - c. The easement must be recorded for the new driveway.
 - d. The new driveway must be built according to all of the Township requirements for new driveways.
 - e. The use is restricted to the months of September, October, and November
 - f. The use is approved for a period of 12 months to begin work upon it.

3. Special Fire Police – Addition to Active Roster, Rose Kehoe-Troilo (BOS Approval Required)

A motion was made by Mr. Stouch, seconded by Mr. Keiser to appoint Rose Kehoe-Troilo to the Special Fire Police Roster contingent upon approved background checks being submitted to the Township. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

The Manager announced that the Fire Company will be attending the Boyertown Halloween Parade on October 19th and the Bally Halloween Parade on October 21st. Budget Meeting dates will be October 23rd, 28th, November 4th and November 6th from 3pm – 6pm. He also announced the possibility of upcoming committee openings and anyone interested should submit a letter of interest to the Manager's attention. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to accept the Manager's Report as presented. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Public Comment

No public comment was given.

Old Business/New Business

Mr. Sell notified the Board that a car pulled out in front of him from the Playmation child care center parking lot on Hoffmansville Road and as part of the zoning hearing decision they are only allowed to exit onto Congo Niantic Road, the manager stated that someone will look into it. Several Bow Lane residents complained about the condition of the road on the older part of Bow Lane and also a property on Bow Lane that has abandoned cars, tractors, tires, and overgrowth. They have contacted Mr. John about this but he told them that he is the only one handling building permits and code enforcement issues and it appears he doesn't even have a secretary. The zoning ordinances aren't enforced, doesn't anyone see these issues. Mr. Brant stated that if the cars are on the road that would be a police matter, on the property would be a code enforcement matter. Mr. Stouch stated that codes, zoning and permits is handled by one person and there is not a lot of time to drive around the roads looking for issues additional staff is costly and the Township prioritizes where staff is needed the manager needs help as does the secretary and the police department and this will have to be looked at during the budget talks and these added costs would increase taxes. Mr. Houseknecht stated that he appreciates how the Township holds the line on budget costs and appreciates the job the small staff does on a day to day basis. Mr. Keiser asked the residents to give their information to the manager. Another resident stated that she has noticed a deterioration of that area and stated she doesn't like anyone to visit her because of the condition of a neighbor's property. It has standing water with mosquitos, the overgrowth are now trees, we follow the rules why can't everyone else follow them, cars & buses park all over with no rhyme or reason it seems that the focus is always on the new developments. The manager stated that Bow Lane has a high number of properties that need attention on the older section, we will focus on these issues. Chief Smith announced that the Fire Company just received their new Traffic Unit and it is in the parking lot if anyone is interested in seeing it. No other old business or new business was given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to adjourn the meeting at 7:55pm. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, October 21st, 2019 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler