

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03 P.M. Attending were Chairman Alan Keiser, Vice Chairman Joshua Stouch, Supervisor Tom Wynne, Solicitor Wendy McKenna, Josh Hagadorn of G&A, Pete Hiryak, Andrew Duncan, Mike Heydt, Chief Templin, and approximately 15 residents.

Mr. Keiser led in the Pledge of Allegiance. Reporters were present at this evenings meeting. Mr. Keiser announced that an Executive Session was held tonight prior to the meeting from approximately 6:00pm to 6:30pm involving litigation. No decisions or votes were taken.

Mr. Keiser asked if there were any additions, corrections, or comments to the minutes of the October 21<sup>st</sup>, 2019 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve the minutes of the October 21<sup>st</sup>, 2019 Board of Supervisors Meeting. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

Mr. Keiser asked if there were any questions, comments, or corrections to the November 4<sup>th</sup>, 2019 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve the November 4<sup>th</sup>, 2019 Board of Supervisors Agenda. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

**Engineer's Report – Josh Hagadorn, Gilmore & Associates**

*Gilbertsville Veterinary Hospital Escrow Release #7* - A meeting was held on site concerning the Gilbertsville Veterinary Hospital driveway grading, it was agreed that the contractor will add an inlet, and trench drain to allow water to flow into underground drainage system also the Ammon Avenue entrance swale will be reworked with milling and blacktop. We found that the reduction request was reflective of the work performed to date, adding contingency, engineering/inspection and administrative/legal and subtracting retainage of 10% of the value of the work performed to date as well as the amounts previously released results in an amount of \$39,427.53. We recommend reduction of the escrow by this amount with the amount remaining in the escrow of \$60,510.29.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve Escrow Release #7, based on the Engineers recommendation, in the amount of \$39,427.53 for Gilbertsville Veterinary Hospital with \$60,510.29 remaining in the Escrow. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

*538 Congo Road Sewage Facility Planning Module – Final Review* – Mr. Hagadorn stated that he was comfortable with the planning module however he learned that there is a possible connection available on the Hallowell Tract that could be more practical, the Board agreed to table the discussion until the possible connection can be verified.

*Hallowell Tract Phase I (15 Lots) –Final Review Pending* – Mr. Hagadorn is reviewing the plan, some items need to be shown on the plan, possibly ready for the December 2<sup>nd</sup>, 2019 meeting.

Mr. Hagadorn stated that he is working on the Zern Tract, 500 Jackson Road Storage Unit Facility, and finally G&A was notified that DCED has culvert grants available, each grant must be applied for a specific project. The Industrial Drive culvert would be a good project for 2020. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to accept the Engineer's Report as presented. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

**Solicitor's Report – Wendy McKenna, Esq.**

No report given.

Applications which are pending but inactive:

Graterford Properties – 400 Gilbertsville Road  
Holly Road – Neighborhood Mixed Use

**Manager's Report - Pete Hiryak**

1. The Manager reviewed the upcoming meetings as follows: Thursday November 14<sup>th</sup>, 2019 P/A Meeting and Public Hearing @ 7pm on Act 209 Traffic Impact Fee LUAR Land Use Assumptions Report, Monday November 18<sup>th</sup>, 2019 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm.
  2. 2020 Budget Meetings: 2pm-5pm Wednesday November 6<sup>th</sup> Admin/Zoning, Wednesday November 13<sup>th</sup> complete review of 2020 Budget.
  3. Avante Apartments Zoning Concerns – Charles Garner will attend the November 18<sup>th</sup> BOS Meeting.
- No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

**Public Comment**

No public comment was given.

**Old Business/New Business**

Mr. Stouch stated that tomorrow is Election Day so get out and vote for the candidate you want to vote for. No other business was given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to adjourn the meeting at 7:13pm. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

**The next Board of Supervisor's Meeting will be held on Monday, November 18<sup>th</sup>, 2019 @ 7 pm.**

Respectfully submitted by,  
Marcy Meitzler