

The meeting of the Douglass Township Board of Supervisors was called to order at 7:10 P.M. Attending were Chairman Joshua Stouch, Vice Chairman Tom Wynne, Supervisor Alan Keiser, Solicitor Robert Brant, Pete Hiryak, Andrew Duncan, Mike Heydt, Cynthia O'Donnell, Chief Templin, and approximately 25 residents.

Mr. Stouch led in the Pledge of Allegiance. A reporter was present at this evenings meeting. Mr. Stouch announced that an Executive Session was held tonight prior to the meeting from approximately 6:00pm to 6:45pm involving real estate matters and an Executive Session from approximately 6:55pm to 7:08pm involving personnel matters. No decisions or votes were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of the January 6th, 2020 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve the minutes of the January 6th, 2020 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the January 21st, 2020 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the January 21st, 2020 Board of Supervisors Agenda. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

U S Census – Kenneth Youst

Mr. Youst announced that he is trying to recruit Census workers for this area. It pays from \$24.50 to \$29.50 per hour with flexible hours. You can apply on-line at 2020CENSUS.GOV/JOBS, additional information handouts are in the Township Lobby if anyone is interested.

Gilbertsville Area Community Ambulance- Garry Schmoltze

Chief Schmoltze gave the December 2019 GACAS Report: 61 patients transported, 3 public assists, 1 Unit Assist, 19 cancelled, 2 dead on scene, 2 patients evaluated no treatment/transport required, 7 patient refusal, 2 patient treated and released, and 4 standby for a total of 100 calls for service. Service by Municipality: 35 Douglass Twp, 28 New Hanover, 8 Upper Pottsgrove, 1 East Greenville Boro, 1 Lower Pottsgrove, 7 Pottstown, 3 Upper Frederick, 1 Upper Hanover, 13 Boyertown Borough, 2 Colebrookdale, and 1 Douglass Berks. Admissions: 45 Pottstown, 2 Grand View, 8 Lehigh, 4 Phoenixville, and 2 St Luke's Quakertown. Manager Hiryak asked Chief Schmoltze to provide a yearend report listing calls for service by Municipality for the February meeting. No other questions or comments were given.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to accept the GACAS Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Fire & Rescue Report – Chief Andy Duncan

Chief Duncan gave the Fire & Rescue Report for December 2019: 4 fires, 5 rescue or emergency medical service, 2 hazardous conditions, 3 good intent call, and 2 false alarms/false call for a total of 17. The company was in service for 39 hours and 26 minutes. Assists: 4 Upper Pottsgrove, 3 Boyertown, 1 Pottstown, and 1 Eastern Berks. Chief Duncan also presented the written 2019 Annual GF&R Report to the BOS for their review.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Fire & Rescue Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Open Space/Recreation Committee Report

Mr. Monger reported that the Fish Rodeo was discussed, a date was not finalized. The Easter Egg Hunt will be April 11th, 2020. Ms. Gwynne Rems addressed the Board stating that 3 people lost their lives in the flash flood on July 11th, 2019 (Pam, Preston and unborn baby Evelyn). She asked the Board to rename Douglass Park as "Preston's Park" as this was his favorite park to visit. The Board stated that they would take it under consideration after hearing recommendations from the Recreation Committee.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to accept the Recreation Committee Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Police Department-Chief Barry Templin

December 2019 Statistics: 335 incidents reported, 4 reportable accidents, 10 non-reportable accidents, 11 criminal investigations, 8 criminal arrests, 0 traffic citations (paper), 78 e-citations, 6 non-traffic citations and 2 parking tickets. Chief Templin also presented the Police Departments written Annual Report to the BOS for their review

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Police Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Engineer's Report – Written Report, Gilmore & Associates

Zern Tract Phase 1 – Escrow Release #6 \$59,220.76 – G&A found that the reduction request submittal was reflective of the work performed to date, adding contingency, engineering/inspection and administrative/legal items and subtracting retainage of 10% of the value of the work performed to date as well as the amounts previously released results in an amount of \$59,220.76, and we recommend reduction of the escrow by this amount contingent upon any outstanding invoices and the Treasurers review. The amount remaining in the escrow is \$1,521,070.76.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve Escrow Release #6, based on the Engineers recommendation, in the amount of \$59,220.76 for the Zern Tract Phase I contingent upon any outstanding invoices and the Treasurers review with the amount remaining in escrow of \$1,521,070.76. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Solicitor's Report – Robert Brant, Esq.

Mr. Brant stated that counsel for the developer of the proposed Avante Apartments Expansion attended the January planning meeting with a concept plan for the proposed expansion of the complex which would require a zoning change/text amendment. The plan was well received by the P/A, and the MCPC indicated that they would review the request for text amendment to determine the potential impact on other properties in the R-4 Zoning District. The P/A will review the matter again at its February meeting prior to making a recommendation. No questions were given.

Applications which are pending but inactive:
Graterford Properties – 400 Gilbertsville Road
Holly Road – Neighborhood Mixed Use

A motion was made by Mr. Keiser, seconded by Mr. Stouch to accept the Solicitor's Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Recycling Report – Andrew Duncan

Mr. Duncan announced that the trash hauling contract will expire on January 31, 2020 and staff met with Advanced Disposal to discuss a month to month extension of the contract as well as the possible future transition from bags to wheeled carts to reduce manpower. Mr. Duncan recommended the approval of a month to month contract extension with Advanced Disposal.

A motion was made by Mr. Keiser, seconded by Mr. Stouch to approve an extension of the current contract on a Month to Month basis with Advanced Disposal. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Highway Report – Mike Heydt

Mr. Heydt stated that the road crew fixed potholes, repaired dirt roads, salted & plowed roads, repaired bridges, worked in the wash bay, helped with tub grinding. Mr. Kolb asked who is responsible for the bridge at Rt100, the manager replied that PennDot is responsible for the Rt.100 bridge overpass including snow removal, however the Township will clear the bridge when PennDot cannot address the issue in a timely fashion. Mr. Heydt asked for approval to place the 1976 Bucket Truck and the Asphalt Paver Box for sale on Municibid.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the sale of the 1976 Bucket Truck and the Asphalt Paver Box on Municibid. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Wynne, seconded by Mr. Stouch to accept the Highway Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Treasurer’s Report – Cynthia O’Donnell

The Treasurer stated that the total bills to be paid for December 2019 totals \$267,040.42. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Stouch for authorization to pay the December 2019 Unpaid Bills in the amount of \$267,040.42. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Treasurer O’Donnell announced that the Municipal Audit is tentatively scheduled for the week of March 2nd – March 4th, 2020. No questions were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to accept the Treasurer’s Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Manager’s Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Monday, February 3rd, 2020 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm. Thursday February 13th, 2020 P/A Meeting @ 7pm, Workshop @ 6:30pm to review Landscape Ordinance.
2. Gilbertsville Fire Company Building & Property Update – The manager stated that the Building Committee is looking at design plans on a Emergency Services Building for the Fire Company and the Douglass Township Police Department, obtaining a grant and funding for the building is a big part of the process.
3. Montgomery County 2020 Road Work Schedule – Swamp Pike Resurfacing in Douglass Township & New Hanover Township will begin mid to late summer.
4. P.A.R.T – Pottstown Area Regional Transit will include bus stops located in Gilbertsville, the 2020 Bus Schedule handouts are in the lobby. It is also posted on our website and Chief Templin will post it on the Douglass Township Police Departments Facebook.
5. Act 209 Traffic Impact Fee Ordinance (BOS Review, Adoptions of Resolutions 2/03/2020) – The Land Use Assumptions Report (LUAR) and the Roadway Sufficiency Analysis (RSA) have been recommended by the Act 209 Committee and Planning Agency for adoption by the BOS at the February meeting.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to accept the Manager’s Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Public Comment

No public comment was given.

Old Business/New Business

No old business/new business was given.

A motion was made by Mr. Wynne, seconded by Mr. Stouch to adjourn the meeting at 7:40pm. Wynne-Aye, Keiser-Aye, Stouch-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, February 3rd, 2020 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler