

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03 P.M. Attending were Vice Chairman Tom Wynne, Supervisor Alan Keiser, Solicitor Robert Brant, Khal Hassan of Pennoni, Pete Hiryak, Mike Heydt, Andrew Duncan, Chief Templin, and approximately 6 residents/developers.

Mr. Wynne led in the Pledge of Allegiance. A reporter was present at this evenings meeting. Mr. Brant announced that an Executive Session was held tonight prior to the meeting from approximately 6:00pm to 6:55pm involving real estate and the fire company. No decisions or votes were taken.

Mr. Wynne asked if there were any additions, corrections, or comments to the minutes of November 16th, 2020 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the minutes of the November 16th, 2020 Board of Supervisors Meeting. Keiser-Aye, Wynne-Aye. Motion passed.

Mr. Wynne asked if there were any questions, comments, or corrections to the December 7th, 2020 Board of Supervisors Agenda, none were given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the December 7th, 2020 Board of Supervisors Agenda as presented. Keiser-Aye, Wynne-Aye. Motion passed.

Solicitor's Report – Robert Brant, Esq.

Police Department – General Order (Mental Health Evaluations) – Mr. Brant stated that he has some questions on the language in the General Order for the police department Mental Health Evaluations and asked for this to be tabled until January 2021.

Draft Fire Company Lease Agreement (For BOS Review Only) – Mr. Brant stated that the proposed lease agreement & terms between the Douglass Township Police Department and the Gilbertsville Fire Company is for review only. This is the next step after the property title is transferred back to the Fire Company.

Fire Company-Memorandum of Understanding (For BOS Approval) – Mr. Brant stated that the Lot Consolidation Plan was approved by the P/A along with the Land Development Waiver and outlining the lease agreement between the police department and the fire company, and considering the cooperation of the Township. Upon approval this will be discussed by the Fire Company for adoption tomorrow night. No questions were given.

A motion was made by Mr. Wynne, seconded by Mr. Keiser for Approval of the Memorandum of Understanding between Douglass Township, Montgomery County and the Gilbertsville Fire & Rescue Company. Keiser-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to accept the Solicitor's Report as presented. Keiser-Aye, Wynne-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday, December 10th, 2020 P/A Meeting @ 7pm, Workshop (Act 209 Review) @ 6:30pm, Act 209 Public Hearing (TCIP) @ 7pm.
2. Zern Tract Phase I Escrow Release #11 (\$1,683.91 BOS Approval Required) – The manager stated that work has been completed per letter dated 12/3/2020 from Pennoni in the amount of \$1,683.91.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to approve Escrow Release #11 for the Zern Tract Phase I in the amount of \$1,683.91 as recommended by Pennoni for work completed. Keiser-Aye, Wynne-Aye. Motion passed.

3. Kelly Final Plan Resolution (BOS Approval Required) – Mr. Brant stated that there is a 2-Lot Subdivision (Lot 1 with 3.06 acres & Lot 2 with 8.63 acres). At this time there is no proposed new development for

Lot 2, the subdivision and waivers were supported by the P/A. A provision for Act 209 fees has been added to the Preliminary/Final Resolution for future subdivision on Lot 2.

A motion was made by Mr. Wynne, seconded by Mr. Keiser approve Resolution 120720-01 for the Kelly Minor Subdivision. Keiser-Aye, Wynne-Aye. Motion passed.

4. 2021 Meeting Schedule & Holiday Schedule – The manager stated because of COVID the open space/recreation committee meetings have been removed from the schedule and asked for approval of the schedules for advertisement.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to approve the 2021 Meeting Schedule and Holiday Schedule for advertisement. Keiser-Aye, Wynne-Aye. Motion passed.

5. Request for Drive-Thru COVID Test Site at the Gilbertsville Fire Company Parking Lot (MedSurg Urgent Care) – The manager stated that the Township has been approached by MedSurg Urgent Care on Swamp Pike to utilize the fire company parking lot for a proposed COVID rapid testing site for area residents, approximately 60 to 80 tests per day by appointment only. MedSurg would make a monthly donation to the fire company for the use of the parking lot. Mr. Brant added that we should make sure that the insurance company would cover this proposal and also suggested certain terms in the agreement. The manager will get more information on this proposal and report back to the Supervisors.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to accept the Manager's Report as presented. Keiser-Aye, Wynne-Aye. Motion passed.

Trash/Recycling Program Update – Andrew Duncan

Mr. Duncan stated that for well over 18 months we have been working on the new trash/recycling contract involving a tote system, the current contract expires at the end of December 2020. We have had the new totes displayed in the lobby for view by the Township residents since October/November of 2019, this will eliminate the Pay-As-You-Throw trash bag program which is no longer sustaining the program. All trash haulers are using these tote containers as it is less labor intensive using a mechanical arm to gather and empty the totes. Advanced Disposal/Waste Management was awarded the new 5-year contract to begin on January 4th, 2021 at a cost of \$77.25 per quarter billed directly to each property owner that includes; delivery of a 96-gallon trash tote and a 96-gallon recycling tote, one free bulk item per month, cardboard may now be flattened and placed inside recycling tote for collection, this also includes funding of the existing recycling center and leaf collection services to the Township residents. The goal was to have notifications sent to the residents by Thanksgiving however with delays between the printing supplier, Advanced Disposal/Waste Management, and the Post Office the notifications are now being disbursed. Information is listed on the Townships Website, Recycling Facebook, and the Police Facebook. Totes should be delivered the week before Christmas with more information attached to the containers. This will eliminate the Pay-As-You-Throw trash bag program. Mr. Houseknecht asked if there is a choice of tote sizes, Mr. Duncan replied that all the haulers only bid on the 96-gallon containers. No other questions were given.

Public Comment

No comments were given.

Old Business/New Business

No old business/new business was given.

A motion was made by Mr. Keiser, seconded by Mr. Wynne to adjourn the meeting at 7:25pm. Keiser-Aye, Wynne-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, December 21st, 2020 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler