



MONTGOMERY COUNTY SHERIFF'S DEPARTMENT



EILEEN WHALON BEHR
SHERIFF

ALFRED J. RICCI
CHIEF DEPUTY

SPECIAL SERVICES / GUN PERMITS
MONTGOMERY COUNTY COURT HOUSE
P.O. BOX 311, NORRISTOWN, PA 19404
(610) 278-3342

ITEMS TO TAKE WITH YOU TO THE MONTGOMERY COUNTY SHERIFF'S DEPARTMENT WHEN APPLYING FOR A GUN PERMIT

1. Pennsylvania Drivers License or a Pennsylvania Photo I.D. Card with your current Montgomery County address.
2. Applicant must provide for the application the names, addresses and telephone numbers of two references that are not of immediate family.
3. The Local Police check card must be signed by your local Police Department. This applies to new applicants only. **The Local Police check card is only valid for 60 days from date of signature by Police Department.**
4. \$20.00 cash, check, or money order made payable to Sheriff of Montgomery County. **(WE DO NOT ACCEPT CREDIT/DEBIT CARDS).**
5. Foreign-born applicants who are U.S. Citizens must provide a valid **Passport or Naturalization Paper.**
6. Foreign-born applicants who are not U.S. Citizens must provide **proof of their immigration status and three consecutive months of utility bills.**

Note: Applicants with expired permits more than **60 days old** will be considered new applicants

ALL APPLICANTS WILL HAVE A BACKGROUND CHECK RUN THROUGH THE PENNSYLVANIA INSTANT CHECK SYSTEM

Office hours are Monday through Friday, 8:30am to 4:15pm for picking up applications.

Processing hours are Monday through Friday, 8:30am to 3:30pm.

Applications cannot be processed unless all of the above requirements are met.