



Douglass Township, Montgomery County

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AGENDA – November 1st, 2021

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of October 18th, 2021 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for November 1st, 2021– additions, corrections, motion for approval.
5. Girl Scout Award Project – Julia Leshinskie, Presentation of Project
6. Police Department Report – Chief Templin
 1. Police Officer Grievance Hearing – (BOS Approval of Suspension – No Further Action Required)
7. Solicitor Report – Wendy McKenna, Esq.
 1. Intergovernmental Cooperation Agreement New Hanover Township & Douglass Township Public Works Projects (BOS Approval)
8. Manager's Report – Peter Hiryak
 1. Schedule of Meetings
 - a. Thursday November 11th, 2021 P/A @ 7pm, No Workshop Scheduled, Monday November 15th, 2021 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, 2022 Final Budget Review @ 5:30pm.
 2. Proposed Ordinance – prohibit parking on public streets during snow/ice events (BOS Authorization to Advertise)
 3. Escrow Release Request (BOS Approval Required)
 - a. Stafy Phase I Release #8 – (\$11,588.78)
 - b. Stafy Phase II Release #4 – (\$72,004.53)
 4. Staff Meeting Requests - Holly Road (Mixed Use) & Cobblestone Commons (Rt73 CC)
 5. Congo Road Bridge Replacement (Road Closed 11-15-2021)
 6. Niehls Final Resolution – (BOS Authorization Required)
9. Old Business/New Business
10. Public Comment
11. Adjournment

NEXT MEETING 7PM MONDAY NOVEMBER 15TH, 2021

The meeting of the Douglass Township Board of Supervisors was called to order at 7:03P.M. Attending were Chairman Joshua Stouch, Vice Chairman Tom Wynne, Supervisor Alan Keiser, Solicitor Wendy McKenna, Khal Hassan of Pennoni & Associates, Pete Hiryak, Andrew Duncan, Mike Heydt, Chief Templin, and approximately 6 residents/developers.

Mr. Stouch led in the Pledge of Allegiance. The meeting room was set up for modified social distancing. A reporter was present at the meeting.

Mr. Stouch announced that an Executive Session was held this evening from approximately 5:00pm to 5:45pm on potential litigation and personnel matters. No votes or decisions were taken.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of October 18th, 2021 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to approve the minutes of the October 18th, 2021 Board of Supervisors Meeting. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the November 1st, 2021 Board of Supervisors Agenda, and requested to add #6 to the Manager's Report for Niehls Final Resolution for authorization to prepare the Final Resolution. No other changes were given.

A motion was made by Mr. Wynne, seconded by Mr. Stouch to approve the November 1st, 2021 Board of Supervisors Agenda with the addition of #6 under the Manager's Report of the Niehls Final Resolution for authorization to prepare the Final Resolution. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Girl Scout Award Project – Julia Leshinskie, Presentation of Project

Ms. Leshinskie stated that for her GSEP (Girl Scouts of Eastern Pennsylvania) Silver Award Project she held workshop meetings with Troops 121, 1628, & 1524 to build bat houses to be installed on Congo Open Space property and to be installed in Douglass Park. The bat houses are painted red so it is not too hot in the summer and not too cold in the winter, south facing, they are installed at a height of 12' to 15' off the ground away from trees/vegetation and near water. Ms. Leshinskie stated that bats are important, vital to our ecosystem with insect pest consumption. Bats are threatened as habitat destruction continues and extinction possible. The Supervisors thanked Julia for her time and effort with this project. The project information board will be displayed in the Township lobby.

Police Department Report – Chief Templin

1. Police Officer Grievance Hearing – (BOS Approval of Suspension – No Further Action Required) – Chief Templin stated that there was a settlement on disciplinary action and the suspension was completed. No further action is needed.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to accept the Police Department Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Solicitor Report – Wendy McKenna, Esq.

Intergovernmental Cooperation Agreement New Hanover Township & Douglass Township Public Works Projects - (BOS Approval). In the past this has been agreed to as a Gentlemen's Agreement between the Townships, this will now be a written agreement between Douglass Township & New Hanover Township to share equipment and personnel for public works projects.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to authorize the Execution of Agreement for the Intergovernmental Cooperation Agreement between Douglass Township & New Hanover for public works projects. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to accept the Solicitor's Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Manager's Report - Pete Hiryak

1. The Manager reviewed the upcoming meetings as follows: Thursday November 11th, 2021 P/A Meeting @ 7pm, No Workshop Scheduled. Monday November 15th, 2021 BOS Agenda Meeting @ 6:30pm, BOS Meeting @ 7pm, Final Budget Review @ 5:30pm.
2. Proposed Ordinance – Prohibiting parking on public streets during snow/ice event (BOS Authorization to Advertise) – Manager Hiryak stated that has been reviewed by staff.

A motion was made by Mr. Wynne, seconded by Mr. Stouch for authorization of advertisement for the proposed ordinance prohibiting parking on public streets during snow/ice events in Douglass Township.

3. Escrow Release Request (BOS Approval Required)
 - a. Stafy Phase I Release #8 (\$11,588.78) – Pennoni Engineering recommended release #8 in the amount of \$11,588.78 with \$43,360.34 remaining in escrow.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve Release #8, as recommended by the Township Engineer, in the amount of \$11,588.78 for Stafy Phase I with an escrow balance remaining of \$43,360.34. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

- b. Stafy Phase II Release #4 (\$72,004.53) – Pennoni Engineering recommended release #4 in the amount of \$72,004.53 with \$155,757.78 remaining in escrow.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to approve Release #4, as recommended by the Township Engineer, in the amount of \$72,004.53 for Stafy Phase II with an escrow balance remaining of \$155,757.78. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

4. Staff Meeting Requests:
 - a. Holly Road (Mixed Use) – Staff Meeting Request

A motion was made by Mr. Wynne, seconded by Mr. Stouch to authorize the Manager to setup a staff meeting for Holly Road (Mixed Use) Plan. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

- b. Cobblestone Commons (Rt73 CC) – Staff Meeting Request

A motion was made by Mr. Stouch, seconded by Mr. Wynne to authorize the Manager to setup a staff meeting for the Cobblestone Commons (Rt73 CC) Plan contingent upon the developer setting up an escrow account for the project. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

5. Congo Road Bridge Replacement (Road Closed 11/15/2021) – The manager stated that the road will be closed on 11/15/2021 and the bridge is scheduled to be completed in August 2022. The manager asked that road closure notifications be put on the website and facebook accounts. The trash service, schools, and EMS are to be notified again of the road closure.
6. Niehls Subdivision Plan (Final Resolution) – The manager stated that the Board's authorization is needed for Mr. Brant's office to prepare the Final Resolution.

A motion was made by Mr. Wynne, seconded by Mr. Keiser to authorize Mr. Brant's office to prepare a Final Resolution for the Niehls Subdivision Plan. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

Old Business/New Business

No old business or new business was discussed.

Public Comment

Mr. Updegrave asked if the officer that was suspended got replaced, Chief Templin stated he will not be replaced he is only suspended. Mr. Updegrave asked how long is he suspended, Mr. Stouch stated that based on the agreement no details are to be given however up to 55 days suspension could have been given. Chief Templin stated that the police work schedule has been adjusted to cover shifts, some overtime will be needed, there are no plans to add a police officer to the force. No other public comment was given.

A motion was made by Mr. Stouch, seconded by Mr. Wynne to adjourn the meeting at 7:19pm. Keiser-Aye, Stouch-Aye, Wynne-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, November 15th, 2021 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler