



Douglass Township, Montgomery County

1320 EAST PHILADELPHIA AVENUE • P.O. BOX 297 • GILBERTSVILLE, PENNSYLVANIA 19525-0297
PHONE 610-367-6062 • FAX 610-367-7124

AGENDA – April 17th, 2023

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Minutes of April 3rd, 2023 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for April 17th, 2023 – additions, corrections, motion for approval.
5. Welcome Distinguished Guests – PA State Representative Donna Scheuren, Legislative District 147 and PA State Senator Tracy Pennycuick, Senate District 24
6. Z.H.B. Application – 1542 E Phila Ave, Smoothie/Juice Bar (VCC Zoning District) – P/A recommended support. Hearing date scheduled for 4/25/2023 @ 5:30pm
7. Solicitor Report – Robert Brant, Esq.
 - a. Vehicle Towing Policy (BOS Approval Required)
 - b. GF&R Lease Agreement (BOS Approval Required)
 - c. Fire Prevention Ordinance (Authorization to Advertise)
 - d. Waste Management – Schedule Change (Per contract, a change order or addendum is required).
8. Treasurer's Report – Cynthia O'Donnell
 - a. Authorization to pay the bills (BOS Approval Required)
 - b. Copies of Unpaid Bills Detail Report in Township Lobby
 - c. 2023 Budget Amendments (Police Rent, Emergency Service Tax, Grants Received)
9. Police Department – Chief Templin
 - a. Police Records Disposition Resolution #041723-01 (BOS Approval Required)
 - b. Municibid – 2015 Dodge Charger (BOS Approval Required)
10. Engineering Report – Khal Hassan, Pennoni Engineering
 - a. Moser Road (site survey results)

11. Emergency Services Reports

- a. GF&R Report
- b. GACAS Report
- c. Bally Ambulance Report
- d. ESB Meeting – April 10th, 2023
 1. Meeting Minutes ready for approval.
 2. Appoint GACAS Members to represent Douglass Township and ESB in other municipalities. ESB recommended Josh Stouch, John Doucette, & Andy Duncan.

12. Public Works – Mike Heydt

- a. 2006 Eager Beaver 12 Ton Trailer & Accessories (BOS approval for Municibid)

13. Manager's Report

1. Schedule of Meetings
 - a. Monday May 1st, 2023 BOS Agenda Mtg @ 6:30pm, BOS Mtg @ 7pm. Monday May 8th, 2023 ESB @ 6pm, Thursday May 11th, 2023 P/A Meeting @ 7pm – Workshop @ 6:00pm (Zoning Updates & Mailboxes).
2. Lighting Ordinance & Sign Ordinance – Hearing advertised for 5/1/2023
3. 2023 Trout Rodeo – Saturday April 29th Kids 7:30am to Noon, Veterans to follow.

14. Old Business/New Business

15. Public Comment

16. Adjournment

NEXT MEETING MONDAY MAY 1ST, 2023 @ 7PM

The meeting of the Douglass Township Board of Supervisors was called to order at 7:00P.M. Attending were Chairman Joshua Stouch, Vice-Chairman Sara Carpenter, Supervisor Alan Keiser, Solicitor Robert Brant, Manager Peter Hiryak, Khal Hassan of Pennoni & Associates, Andrew Duncan, Chief Templin, McKenna Powanda, Mike Heydt, Cindy O'Donnell, and approximately 26 residents/developers. A reporter was present.

Mr. Stouch led in the Pledge of Allegiance and announced that there was no Executive Session this evening.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of April 3rd, 2023 Board of Supervisors Meeting, Mr. Gress said that under public comment he said 2015 there was major damage to his road not 2019. No other changes were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the April 3rd, 2023 Board of Supervisors Meeting with the correction under public comment changing the year from 2019 to 2015. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any questions, comments, or corrections to the April 17th, 2023 Board of Supervisors Agenda, no changes were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the April 17th, 2023 Board of Supervisors Agenda. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Welcome Distinguished Guests – PA State Representative Donna Scheuren, Legislative District 147 and PA State Senator Tracy Pennycuick, Senate District 24. Senator Pennycuick stated that the Governors Award for Local Government Excellence is an award that is very prestigious and she is very impressed with the Township's accomplishments with the construction, funding, and consolidation of the EMS building. She is very proud to present a Senate of Pennsylvania letter of Congratulations to Douglass Township in recognition of its creativity and accomplishments, as well as its continuous efforts to improve community life and meet the many challenges which it faces and working alongside several other township agencies as well as Gilbertsville Fire & Rescue to develop a plan to establish a near-centralized emergency service building in one location. Chairman Stouch thanked Senator Pennycuick for meeting with Township Staff in Harrisburg and for the private tour of the Capital building that she was kind enough to provide. Mr. Stouch said the Capital Building is very impressive with beautiful detail throughout. Representative Donna Scheuren said she had a scheduling conflict and could not make it to Harrisburg for the award ceremony however she is very proud to present Douglass Township with a Citation from The House of Representatives in recognition for the collaboration of Douglass Township and the Emergency Services to develop an innovative plan to establish a near-centralized ESB building. Rep. Scheuren commented that she should take the Douglass Township model to Harrisburg for better governmental results. The Board thanked Senator Pennycuick and Rep. Scheuren for taking the time to present the awards in person this evening.

ZHB Application – 1542 E Phila Ave, Smoothie/Juice Bar (VCC Zoning District – P/A recommended support. Ms. Coleman and Ms. Endrick were present to ask for support of a permitted use variance for a proposed Smoothie/Juice Bar (Raw Replenish) located at 1542 E. Phila Ave in the Village Center Commercial located next to the Gilbertsville Vet. This would be a plant-based café with some tables, vegan grab & go food, in addition to retail items for consumption (drinks, chips, desserts). Ms. Endrick plans to use 3 of the 5 units on this property with 18-20 parking spaces. Based on the data at another store located in Pennsburg they average 12 customers between the hours of 11:30-12:30 with no more than 3 customers at a time and a five-minute wait between customers. Mr. Stouch asked how many internal seats will there be and will they offer door dash, Ms. Endrick replied they plan on 10 to 12 seats and they will offer door dash which at other locations averages 5-8 orders per 8-hour period. Mr. Stouch asked if we would support this proposal would you consider no inside seating or decrease the amount of seating. The owner of a proposed neighboring business at that location stated they are looking to put a bakery one of those remaining units and they would not be using all the remaining parking spaces and the smoothie bar could use those spaces. Mr. Brant suggested that the Board have a neutral stance in this

matter and write a letter to the ZHB listing their concerns and ask for no inside or limited seating for this proposal, if later down the line the situation does not work the applicant could reapply.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to remain neutral with no decision on this request for a permitted use variance for a proposed Smoothie/Juice Bar at 1542 E Phila Ave. The manager will send a letter to the ZHB addressing their concerns. Keiser-Recused himself from voting, Stouch-Aye, Carpenter-Aye. Motion passed. Mr. Hiryak added that the hearing date is set for Tuesday April 25th, 2023 at 5:30pm.

Solicitor Report – Robert Brant, Esq.

Vehicle Towing Policy – Police Department (BOS Approval Required) - Mr. Brant stated that the Vehicle Towing Policy establishes towing requirements/safety standards for towing contractors working in Douglass Township.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the Vehicle Towing Policy. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

GF&R Lease Agreement (BOS Approval Required) - Mr. Brant said the language, requirements, and rent have been established. Mr. Brant asked for authorization for Execution of Lease Agreement for Gilbertsville Fire & Rescue. (2023 monthly installment of \$4,600.00)

A motion was made by Mr. Stouch, seconded by Mr. Keiser to authorize the Execution of Lease Agreement for Gilbertsville Fire & Rescue. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Fire Prevention Ordinance – Mr. Brant asked for authorization to advertise the Fire Prevention Ordinance.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to give Mr. Brant authorization to advertise the Fire Prevention Ordinance. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Waste Management – Schedule Change (Per contract, a change order or addendum is required). Mr. Brant stated, there are implementation concerns & questions, there will be no action required this evening. Mr. Isabella asked if the manager is aware of the concerns, Mr. Brant replied he is aware and the Township Staff will continue discussions with WM on the proposed schedule change for trash/recycling pick up in the Township.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Solicitor's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Treasurer's Report (Authorization to pay the bills) – Cynthia O'Donnell

The unpaid bills as of April 17th, 2023 is \$308,293.86, the unusual bills are 911 Rapid Response for repairs to Fire Truck, Aqua-Life Inc for trout for the fish rodeo, Eagle Power & Equipment for an Eager Beaver Trailer from the State Aid fund, GACAS for taxes received for ambulance service & equipment, GF&R for taxes received for fire services, Herbein+Company Inc for Audit fees, Montgomery Co Planning Commission for planning assistance contract, Radio Maintenance Inc for radio for the new backhoe from ARPA fund, Springfield Armory for two guns for the police department, and Washington Township for reimburse of insurance & maintenance costs for Crafcoc machine jointly owned by Douglass Township. Copies of the Unpaid Bills Detail Report are available in the lobby. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser for authorization to pay the unpaid bills as of April 17th, 2023 in the amount of \$308,293.86. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

2023 Budget Amendments (Police Rent, Emergency Service Tax, Grants Received) – Budget Amendment #01 for Open Space, the additional \$14,400 expense is for a grant awarded and received in December 2022 in the amount

of \$14,400 for fencing and playground walkway improvements. Of the amended budget deficit of \$48,936.00, \$36,900 is grant money received in 2023, which will be spent in 2023. Budget Amendment #02 is for the Emergency Services Tax. Budget Amendment #03 is for Lease Agreement (Rent of Police Station). The Board's approval is required for these budget amendments.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve Budget Amendment #01 for Open Space Grant Money Received, Budget Amendment #02 for the Emergency Services Tax, and Budget Amendment #03 for Lease Agreement (Rent of Police Station). Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Treasurer's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Police Department Report – Chief Barry Templin

March 2023 Police Statistics: 369 calls for service, 7 reportable accidents, 11 non-reportable accidents, 9 criminal investigations, 2 criminal arrests, 11 paper citations, 69 e-citations, 6 non-traffic citations, and 1 parking ticket. Chief Templin said the National Drug Take Back Initiative is scheduled for Saturday, April 22nd, 2023 from 10am to 2pm. Persons interested will be able to bring their unused, unwanted, and expired medications to the police department for proper disposal. Since the program's inception our police department has collected and properly disposed of 1,821 lbs of medications. Morgan Graham, a 4th grade student at Gilbertsville Elementary School, was the winner of the Gilbertsville Elementary School HSA's Basket Raffle. Her prize was a ride to school in a police car. On Monday April 17th Officer Dykie made sure Morgan arrived safely and on time for school. A big thanks to the Gilbertsville elementary School HSA and Principal Petri for making Morgan's wish a reality. You can see pictures of the event on our Facebook page. On April 3rd – 7th, 2023 our police department hosted training through the Institute for Law Enforcement Education (ILEE) for operation, maintenance, and re-certification of operators of the Intox DMT/Data Master. Thirteen students attended, including five of our own officers. I want to thank Chief Duncan for the use of the training room. Just a reminder, we will be collecting applications until May 1st, 2023 for a full-time police officer. Advertisements were placed in Town & Country, PA Chief's website, Facebook, and the Berks and Montgomery County Police Academies. Chief Templin asked for approval to place (91-5) 2015 Dodge Charger with 111,000 on Municibid to be sold at auction.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize the advertisement of the 2015 Dodge Charger (91-5) on Municibid to be sold at auction. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Chief Templin asked for approval of Resolution 041723-01 for the destruction of police records in accordance with the Municipal Records Retention Act. There are approximately sixty-two (62) boxes to be destroyed.

A motion was made by Mr. Keiser, seconded by Mr. Stouch for adoption of Resolution #041723-01 for the destruction of police records in accordance with the Municipal Records Retention Act. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the police department report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Engineering Report – Khal Hassan, Pennoni Engineering

Moser Road Concerns – Mr. Hassan stated that he was on site and performed localized survey shots and elevations. He has proposed alternatives that he would like discuss at a meeting with Mr. Gress, the manager will arrange the meeting date. Mr. Gress apologized for how he addressed the Board at the last meeting and looks forward to a solution to his problem.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the Engineer's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

GF&R Report/GACAS Report/Bally Ambulance Report

Written reports are available in lobby. Mr. Duncan gave a brief overview of the March 2023 Monthly Report for Gilbertsville Fire & Rescue. Mr. Duncan added that GF&R is gearing up for our open house & food truck event on Saturday April 29th, 2023 from 4pm to 8pm, there will be raffle baskets and pet adoptions at this event. He also announced that the fund drive letter went out last Friday. Mr. Stouch commented that if you receive the fund drive letter from GF&R, kindly refrain from writing remarks on the return. If you do not wish to donate to the fund drive don't return the form. Mr. Doucette gave a brief overview of the March 2023 GACAS Monthly Report stating they had 81 ALS calls, 43 BLS calls, their fund drive brought in \$100,000, they are currently redoing the by-laws. Mr. Doucette stated that their financing is looking good and they will have a complete audit of 2021 by next week. Bally Ambulance submitted a written report. Mr. Duncan gave an overview of the ESB Minutes from the April 10th, 2023 Meeting. No questions were given.

ESB Meeting – Minutes of April 10th, 2023 (Approval by BOS)

A motion was made by Mr. Stouch, seconded by Mr. Keiser to approve the minutes of the April 10th, 2023 ESB Meeting with a minor spelling correction (intoxilyzer). Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Appoint GACAS Members to represent Douglass Township and ESB in other Municipalities. ESB recommended Josh Stouch, John Doucette, and Andy Duncan. Mr. Stouch stated that the only intent is to pursue fair funding for all EMS serviced by GACAS in neighboring municipalities.

A motion was made by Ms. Carpenter, seconded by Mr. Keiser to appoint Josh Stouch, John Doucette, and Andy Duncan to represent Douglass Township and ESB in other Municipalities to pursue fair funding for all EMS. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Public Works – Mike Heydt

Mr. Heydt said we are working on patching and curb line work in Summer Hill for tar & chipping project. Miller Road & Harvest Drive are having prep work done. A resident of the Summer Hill development thanked Mr. Heydt for patching the road. Ms. Bauer stated that the roadway where the sewer & water lines were installed on Congo Road needs to be repaired, Mr. Heydt said the roadcrew will be doing a paving project from Lisenbeidler Road to Middle Creek Road. Mr. Stouch commented that we just received a new proposal for a development on Congo Road. Mr. Heydt asked for authorization to advertise the 2006 Eager Beaver 12 Ton Trailer and accessories for auction on Municibid.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to authorize the advertise the 2006 Eager Beaver 12 Ton Trailer with accessories for auction on Municibid. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Public Works Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Manager's Report – Andrew Duncan

1. Schedule of Meetings:
 - a. ZHB Tuesday April 25th, 2023 @ 5:30pm, Monday May 1st, 2023 BOS Agenda Meeting @ 6:30m, BOS Meeting @ 7:00pm, Thursday May 11th, 2023 P/A Meeting @ 7pm – **Workshop @ 6:00pm** (Zoning updates & E. Philadelphia Avenue mailbox discussions).
2. Lighting Ordinance & Sign Ordinance – Hearing advertised for 5/01/2023
3. 2023 Annual Trout Rodeo – Saturday April 29th – Kids fish from 7:30am-12noon, Veterans to follow. This year the Children's Trout Rodeo has been dedicated to Don Stouch, Josh's father, who has supported this event for many years. The Veteran's Trout Rodeo has been dedicated to Pete Mashintonio, Tony Mashintonio's brother.

Mr. Hiryak said that it is with great sadness to inform the public that former employee Joseph Donnelly has passed away, the funeral is tomorrow he was 77 years old. Mr. Donnelly worked for the Douglass Township Zoning Department for 10 years after he retired as a State Trooper. He was a good friend to many of us here at the Township, our heartfelt sympathy goes out to his daughter Megan who is also a former employee of the Township. No questions were given.

A motion was made by Mr. Stouch, seconded by Mr. Keiser to accept the Manager's Report as presented. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

Bartman Avenue Traffic Concerns – Mr. Hiryak announced that Mr. Stouch, Mr. Duncan, and Officer Dykie are performing speed timings on Bartman Avenue, the data will be reviewed by Mr. Hassan for the May 1st, 2023 meeting.

Public Comment

Mr. Hammill commented that it appears the Township and Staff have been very busy and to keep up the good work. Mr. Powanda said 6 months ago Trish McCloskey from PARRC secured an equipment grant for our parks in the amount of \$56,000 for parks, trails, grading, and over seeding. Mr. McKenna thanked Trish for all her help with these grants, she said she was glad to work with Pete and McKenna on these grants and if you are interested in applying for anymore grants she would be happy to help. Mr. Hiryak wanted to acknowledge Officer Dykie in attendance this evening. Officer Dykie is the traffic officer for speeding/traffic enforcement for the entire Township, what he does is an important and underappreciated job, thank you. No other comments were given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 8:03pm. Keiser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be held on Monday, May 1st, 2023 @ 7 pm.

Respectfully submitted by,
Marcy Meitzler

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The meeting of the Douglass Township Board of Supervisors was called to order at 6:20PM. Members in Attendance were Supervisor Sara Carpenter, Supervisor Alan Keiser, Township Manager Peter Hiryak and Township Treasurer Cindy O Donnell. Also in attendance were Emergency Services Board members including Fire Chief Andrew Duncan, EMS Chief John Doucette, Police Chief Barry Templin, Rick Smith, David Yusko, Don Bergstresser, Dean Brumbach and 5 residents.

Vice Chair Sara Carpenter Joshua started the meeting with the Pledge of Allegiance.

Vice Chair Sara Carpenter stated that the Board of Supervisors met in executive session from 6:00PM to 6:20PM to discuss litigation matters, no decisions were made.

Vice Chair Sara Carpenter turned the meeting over to Chairman of the Emergency Services Board Andrew Duncan

FIRE –

- a. Lease agreement has been reviewed by township solicitor and is ready for Board of Supervisor Approval. GFRC made a motion to accept the terms of the lease at their 4/4/2023 company meeting.
- b. Fire Prevention and Fire Protection Ordinance has been reviewed by township solicitor and will be in front of the Board of Supervisors on 4/17/2023 for consideration to advertise for adoption.
- c. Chief Duncan continued discussions with the Board of Supervisors about Pennsylvania Act 172 of 2016. Act 172 is Pennsylvania law that allows a volunteer firefighter tax credit. Municipalities may offer a local real estate tax credit and/or a local earned income tax credit to volunteer firefighters that live in the township.

The next step in this process will be the Fire Chief and Ambulance Chief should work on criteria for volunteer personnel to be eligible to receive these tax incentives. Once incentives are introduced to the ESB Board and Board of Supervisors for review, we can then look into next steps to implement this program with ordinance or resolution with the assistance with the Township Solicitor. The goal for implementation will be Fall of 2023.

POLICE –

- a. Advertisement for full time police officer is complete and applications are due by May 1, 2023. Vice Chair Sara Carpenter asked what the next steps will be. Chief Templin stated that background checks will be completed on all applications. From there oral interviews will be scheduled. Once the applicants are narrowed down, in depth backgrounds will occur including neighbor interviews, reference checks and financial history.
- b. Chief Templin will be seeking approval at the next BOS meeting to place a 2015 Dodge Charger on Muncibid. This car will be replaced with a new Chevy Tahoe.
- c. Chief Templin has 68 boxes of files to be destroyed in accordance with Pennsylvania records laws. Chief Templin has included a list of documents and it is currently under review by the Township Solicitor. A shredding truck will be scheduled once this list is approved by the Board of Supervisors.

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- d. Chief Templin stated that the Douglass Township Police Department hosted an intoxilyzer training class was held at the new police department on the week of April 3rd. Five officers attended the training.
- e. Chief Templin will be attending a Rural Roads Awareness Event in the Township on April 21, 2023 at 10:00AM. This event will be held on Moser Road
- f. Chief Templin is still evaluating traffic conditions on Bartman Avenue.

CODE ENFORCEMENT/ZONING –

- a. Lehigh Valley Hospital – Grosser Road and Route 100 – Preconstruction meeting has been scheduled with township staff and professionals. Land clearing, grubbing work, E&S Controls and silt fence installation will be occurring by the end of the month.
- b. 749 Congo Road is a 26 lot subdivision concept that is being introduced to the Township Board of Supervisors and Planning Agency.

EMERGENCY MANAGEMENT –

- a. Tow Policy has been reviewed by the Township Solicitor. Emergency Management Coordinator Andrew Duncan asked for the Board of Supervisors to approve the Douglass Township Tow Policy to provide consistency and safety for our tow operators. Vice Chair Sara Carpenter made a motion to accept the Douglass Township Tow Policy presented by the Office of Emergency Management. Second by Supervisor Alan Keiser.
- b. Andrew Duncan also recommended that the Board of Supervisors appoint representatives from the Emergency Services Board to represent the Emergency Services of Douglass Township and the Municipality in other municipalities. It was recommended that Andrew Duncan, John Doucette and Josh Stouch represent the Emergency Services and Douglass Township in other municipalities. Vice Chair Sara Carpenter made a motion to accept the recommendation as presented. Second by Supervisor Alan Keiser.

EMS – EMS

- a. EMS Chief John Doucette presented his March 2023 Gilbertsville Ambulance report. 125 calls for the month, 81 were ALS calls, 43 were BLS calls.
- b. STAFFING:
Currently 100% staffed.
- c. Membership Drive is doing very well. The drive has generated about \$97,000.00 to date.
- d. Chief Doucette stated that he has met with the New Hanover Township Fire Marshal at New Hanovers request. New Hanover Township's Fire Marshal is requesting information from all 5 EMS entities that serve their Township. Chief Doucette stated that New Hanover Township is committing to providing funding for EMS in 2024. New Hanover Township is currently in the process of implementing an emergency services board to discuss this and how they will implement the funding. Supervisor Stouch and Andrew Duncan have reached out to New Hanover Township in an effort to attend one of their township meetings to introduce Gilbertsville Ambulance with the hopes of having future discussions about funding. Supervisor Stouch and Andrew Duncan have been met with opposition from the New Hanover Township Manager. It is the same hope that Douglass Township can have discussions with neighboring Upper Pottsgrove Township in the future as well to discuss funding for EMS.

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- e. The 2021 audit is almost complete. GACAS is waiting on information from ELAN, their credit card provider but they are not being responsive for information requests. Township Treasurer Cindy O'Donnell requested a year to date record from GACAS.

Upcoming meeting dates for the Emergency Services Board:
Monday May 8, 2023 @ 6:00PM

The meeting was then turned back over to Vice Chair Sara Carpenter of the Douglass Township Board of Supervisors.

OLD BUSINESS/NEW BUSINESS – none

PUBLIC COMMENT –

- a. No public comment was made.

A motion was made by Vice Chair Sara Carpenter, seconded by Supervisor Alan Keiser to adjourn the meeting. Motion passed.

ADJOURNMENT 7:23PM



Gilbertsville Fire and Rescue Company

Monthly Fire Report

March 2023

Incidents by type:

111 - Building fire: 8

118 - Trash/Rubbish Fire: 2

162 - Electrical Fire: 2

311 - Medical Assist: 1

322 - Motor vehicle accident with injuries: 2

352 - Vehicle Rescue - 2

424 - Carbon Monoxide Incident - 2

511 - Lockout - 1

551 - Assist police or other governmental agency: 4 (Fire Police Call)

745 - Fire alarm: 1

900 - Special type of incident: 1 (Assist homeowner with flooded basement)

911 - Citizen Complaint: 1 (salamander heaters being used in new construction Foxwood Ridge)

Total Incidents for March 2023: 27

Fire Company in Service Time: 166 hours, 09 minutes

Call total for 2023: 80

Fire Company in Service Time Year to Date: 323 Hours, 47 Minutes

Response per Municipality:

Douglass Township Montgomery: 17

Upper Pottsgrove: 3

Colebrookdale Township (Berks County): 2

Pottstown Borough: 1

Boyertown Borough (Berks County): 1

New Hanover Township: 1

Lower Pottsgrove: 1

Training:

Engineers night / Equipment Checks

Acquired Structure Training - Upper Frederick Township

16 Hour Water Rescue Emergency Responder Class completed by 8 members

Global Advanced Metals - After Action Critique

Events:

FOOD TRUCKS AND OPEN HOUSE EVENT

Food Trucks and Open House Event at Gilbertsville Fire and Rescue is gearing up for its next food truck event on Saturday April 29, 2023 from 4PM to 8PM. Contact us for more details and to reserve your spot at events@sgfr.com or leave us a message at 610-367-0277.

Respectfully Submitted,

Andrew A. Duncan

Andrew A. Duncan
Chief of Fire Operations
Gilbertsville Fire and Rescue

Bally Community Ambulance Association Municipality Report – April 2023

March 2023 Calls by Municipality

| <u>Group</u> | <u>Count</u> | <u>Pct</u> |
|--|--------------|------------|
| <u>Bally, Berks</u> | 13 | 9.5 |
| <u>Bechtelsville, Berks</u> | 6 | 4.4 |
| <u>Boyertown, Berks</u> | 9 | 6.6 |
| <u>Colebrookdale (Township of), Berks</u> | 1 | 0.7 |
| <u>District (Township of), Berks</u> | 7 | 5.1 |
| <u>Douglass (Township of), Berks</u> | 1 | 0.7 |
| <u>Douglass (Township of), Montgomery</u> | 3 | 2.2 |
| <u>East Greenville, Montgomery</u> | 3 | 2.2 |
| <u>Hereford (Township of), Berks</u> | 30 | 21.9 |
| <u>Longswamp (Township of), Berks</u> | 2 | 1.5 |
| <u>Lower Milford (Township of), Lehigh</u> | 1 | 0.7 |
| <u>New Hanover (Township of), Montgomery</u> | 1 | 0.7 |
| <u>Pennsburg (RR name Pennsburg-East Greenville), Montgomery</u> | 4 | 2.9 |
| <u>Pike (Township of), Berks</u> | 2 | 1.5 |
| <u>Red Hill, Montgomery</u> | 4 | 2.9 |
| <u>Upper Hanover (Township of), Montgomery</u> | 6 | 4.4 |
| <u>Upper Milford (Township of), Lehigh</u> | 1 | 0.7 |
| <u>Upper Pottsgrove (Township of), Montgomery</u> | 1 | 0.7 |
| <u>Washington (Township of), Berks</u> | 42 | 30.7 |
| Total: | 137 | |

March 2023 Calls by Outcome and Shift

| | <u>Day Shift</u> | <u>Night Shift</u> | <u>Second Truck ALS/BLS</u> | <u>Total</u> |
|---|------------------|--------------------|-----------------------------|--------------|
| <u>ALS Assist</u> | 0 | 1 | 0 | 1 |
| <u>Cancelled</u> | 9 | 2 | 0 | 11 |
| <u>Dead at Scene - No Resuscitation Attempted</u> | 1 | 0 | 0 | 1 |
| <u>Lift Assist</u> | 3 | 0 | 1 | 4 |
| <u>No Patient Found</u> | 6 | 5 | 0 | 11 |
| <u>No Treatment Required</u> | 2 | 2 | 0 | 4 |
| <u>Patient Refused Care</u> | 5 | 2 | 0 | 7 |
| <u>Standby- fire scene or other</u> | 1 | 3 | 0 | 4 |
| <u>Treated and released</u> | 1 | 0 | 0 | 1 |
| <u>Treated, Transferred Care</u> | 1 | 0 | 0 | 1 |
| <u>Treated, Transported ALS</u> | 52 | 21 | 0 | 73 |
| <u>Treated, Transported BLS</u> | 13 | 6 | 0 | 19 |
| Total: | 94 | 42 | 1 | 137 |

Bally Community Ambulance Association Municipality Report – April 2023

Q-1 2023 Calls by Municipality

| <u>Group</u> | <u>Count</u> | <u>Pct</u> |
|--|--------------|------------|
| <u>Bally, Berks</u> | 36 | 9.3 |
| <u>Bechtelsville, Berks</u> | 16 | 4.1 |
| <u>Boyertown, Berks</u> | 17 | 4.4 |
| <u>Colebrookdale (Township of), Berks</u> | 7 | 1.8 |
| <u>District (Township of), Berks</u> | 20 | 5.2 |
| <u>Douglass (Township of), Berks</u> | 1 | 0.3 |
| <u>Douglass (Township of), Montgomery</u> | 21 | 5.4 |
| <u>Earl (Township of), Berks</u> | 1 | 0.3 |
| <u>East Greenville, Montgomery</u> | 5 | 1.3 |
| <u>Hereford (Township of), Berks</u> | 96 | 24.7 |
| <u>Longswamp (Township of), Berks</u> | 7 | 1.8 |
| <u>Lower Milford (Township of), Lehigh</u> | 1 | 0.3 |
| <u>New Hanover (Township of), Montgomery</u> | 2 | 0.5 |
| <u>Pennsburg (RR name Pennsburg-Bast Greenville), Montgomery</u> | 12 | 3.1 |
| <u>Pike (Township of), Berks</u> | 11 | 2.8 |
| <u>Red Hill, Montgomery</u> | 8 | 2.1 |
| <u>Upper Hanover (Township of), Montgomery</u> | 18 | 4.6 |
| <u>Upper Milford (Township of), Lehigh</u> | 1 | 0.3 |
| <u>Upper Pottsgrove (Township of), Montgomery</u> | 1 | 0.3 |
| <u>Washington (Township of), Berks</u> | 107 | 27.6 |
| Total: | 389 | |

Q-1 2023 Calls by Outcome and Shift

| | <u>Day Shift</u> | <u>Night Shift</u> | <u>Second Truck ALS/BLS</u> | <u>Total</u> |
|--|------------------|--------------------|-----------------------------|--------------|
| <u>ALS Assist</u> | 2 | 1 | 0 | 3 |
| <u>Cancelled</u> | 16 | 7 | 0 | 23 |
| <u>Dead at Scene - No Resuscitation Attempted</u> | 2 | 0 | 0 | 2 |
| <u>Dead at Scene - Resuscitation Attempted - No Transport</u> | 1 | 0 | 0 | 1 |
| <u>Lift Assist</u> | 14 | 8 | 1 | 23 |
| <u>No Patient Found</u> | 14 | 13 | 0 | 27 |
| <u>No Treatment Required</u> | 4 | 2 | 0 | 6 |
| <u>Patient Dead at Scene-Resuscitation Attempted without transport</u> | 1 | 0 | 0 | 1 |
| <u>Patient Refused Care</u> | 10 | 4 | 0 | 14 |
| <u>Standby- fire scene or other</u> | 2 | 3 | 0 | 5 |
| <u>Treated and released</u> | 1 | 2 | 0 | 3 |
| <u>Treated, Transferred Care</u> | 2 | 0 | 0 | 2 |
| <u>Treated, Transported ALS</u> | 146 | 66 | 0 | 212 |
| <u>Treated, Transported BLS</u> | 37 | 28 | 2 | 67 |
| Total: | 252 | 134 | 3 | 389 |

- Call volume is up year over year – 346 in Q-1 2022 vs 389 in Q-1 2023
- General memberships are still available for anyone who wants one
- Business memberships will be out this month