



Douglass Township, Montgomery County

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SPECIAL MEETING AGENDA – July 6th, 2026

1. Call to Order
2. Pledge of Allegiance
3. Public Meeting Policy Announcement
4. Executive Session – Tuesday, June 30 – 3:30-5:00pm
5. Offer of Employment – Treasurer
6. County Line Rd Bridge – Advertise for Bid
7. Public Hearing – Withdraw from Pottstown Metropolitan Regional Planning Committee
8. Public Comment
9. Adjournment

NEXT MEETING MONDAY JULY 20TH, 2026 @ 7PM

MEETING MINUTES
SPECIAL MEETING – Douglass Township
July 6, 2026 – 6:00pm

The Special Meeting of Douglass Township was called to order at 6:00pm. Mr. Stouch led in the Pledge of Allegiance and presented the Public Meeting Policy Announcement.

Attending were Board of Supervisor Members Chairman Joshua Stouch, Vice Chair Don Bergstresser, and Supervisor Sara Carpenter. Also in attendance were Interim Manager David Thompson, Township Engineer Khal Hassan, Township Solicitor Wendy McKenna, Roger Updegrove, Alan Keiser, Karen Keiser, Nina Orner, Joe Richardson, Jessica Gisinger-Doran, Kimberlee Stouch, and stenographer Thomas Corcoran.

Executive Session

Mr. Stouch announced that an Executive Session was held on Tuesday, June 30th from 3:30-5:00pm to discuss personnel matters.

Offer of Employment

Mr. Stouch presented an Offer of Employment letter, however the candidate contacted the township prior to the meeting and withdrew their application.

County Line Rd Bridge

K. Hassan presented the Bid Documents for the bridge replacement project. The bid process would begin with the first advertisement on July 10th and will conclude with bid opening on July 29th. R. Updegrove asked why there was a requirement to test for bat habitats if a PNDI (PA Natural Diversity Inventory) was already secured, however K. Hassan confirmed bat testing was an updated requirement from the Fish and Wildlife Service since the last PNDI was obtained.

Motion: J. Stouch made a motion to approve the Bid Documents. Seconded by D. Bergstresser. Motion passed 3-0.

Public Hearing – PMRPC Withdraw (Resolution 07062026-01)

Solicitor W. McKenna began the hearing with stenographer T. Corcoran recording the transcripts. The process to withdraw from the Pottstown Metropolitan Regional Planning Committee including holding a public hearing and adopting a resolution. Exhibits presented were T-1 Legal Notice, T-2 Affidavit of Publication June 18th & 25th, T-3 Regional Plan Agreement (2005) & Adoption Resolution (2005), T-4 Notice of Intent to Withdraw (6/22/26), and T-5 Resolution 07062026-01. Public comment was offered and there was none.

Motion: J. Stouch made a motion to authorize Resolution 07062026-01 in accordance with the withdraw process from Pottstown Metropolitan Regional Planning Committee. Seconded by S. Carpenter. Motion passed 3-0.

Public Comment

There were no public comments.

Adjournment

J. Stouch made a motion to adjourn the meeting. Seconded by D. Bergstresser. Motion passed 3-0.

Meeting was adjourned at 6:17pm.

- Submitted by, David S. Thompson (Interim Manager)