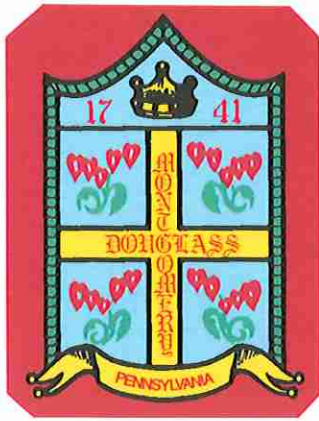




Douglass Township, Montgomery County

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AGENDA – October 5th, 2026
Held at Gilbertsville Fire & Rescue

1. Call to Order
2. Pledge of Allegiance
3. Public Meeting Policy Announcement
4. Executive Session
5. Minutes of September 21st, 2026 Board of Supervisors Meeting
 - a. Additions, corrections, motion for approval
 - b. Agenda for October 5th, 2026 – additions, corrections, motion for approval.
6. Solicitor's Report – Wendy McKenna
 - a. Resolution 10052026-01 – 115 W. Moyer Rd (removal from Ag Secure)
7. Engineering Report – Khal Hassan
8. Police Department Report – Chief Robert Evans
 - a. Promotion – Lt. Steffie
9. Zoning Hearing Applications – Andrew Duncan
 1. 125 Paul Drive – Accessory Dwelling Unit
 2. 140 Jackson Rd – Variances for 850 sq. ft. Single Family Dwelling
10. Manager's Report – Manager David Thompson
 - a. Schedule of Meetings
 1. Monday October 12th, 2026 ESB Meeting @ 6pm
 2. Monday October 19th, 2026 BOS Meeting 7pm, Agenda Mtg @ 6:00pm
 3. Monday October 26th, 2026 P/A Meeting @ 7pm, No Workshop Scheduled
 4. Zoning Hearings October 14th, 2026
 - b. Fire Funds
 1. Fireman's Relief Fund
 2. Volunteer Tax Credits - EIT

11. Old Business / New Business
 - a. Planning Agency Appointment
12. Public Comment
13. Adjournment

NEXT MEETING MONDAY OCTOBER 19TH, 2026 @ 7PM

The meeting of the Douglass Township Board of Supervisors was called to order at 7:06 PM. Attending was Chairman Joshua Stouch, Vice Chairman Don Bergstresser, Supervisor Sara Carpenter, Solicitor Wendy McKenna, Manager David Thompson, Khal Hassan of Pennoni & Associates, Chief Robert Evans, Andrew Duncan, McKenna Powanda, Michael Heydt and approximately 32 residents/developers. A reporter was in attendance. The meeting was held at Gilbertsville Fire & Rescue.

Mr. Stouch led in the Pledge of Allegiance and read the Public Meeting Policy Announcement. Mr. Stouch announced that an Executive Session was held this evening from approximately 6:30pm to 7pm involving Real Estate and litigation matters, no decisions were made.

Mr. Stouch asked if there were any additions, corrections, or comments to the minutes of the September 21st, 2026 Board of Supervisors Meeting, none were given.

A motion was made by Mr. Bergstresser, seconded by Ms. Carpenter to approve the minutes of the September 21st, 2026 Board of Supervisors Meeting as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked if there were any additions, corrections, or comments to the October 5th, 2026 Board of Supervisors Agenda, Mr. Stouch amended the agenda by adding 11b. Open Space/Recreation Appointment. A motion was made by Mr. Stouch, seconded by Ms. Carpenter to amend the agenda. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to approve the modified October 5th, 2026 Board of Supervisors Agenda. Stouch-Aye, Bergstresser-Aye, Carpenter-Aye. Motion passed.

Police Department Report – Chief Robert Evans

Promotion – Lt. Steffie – Chief Evans stated that Sgt. Steffie has served the Township for 24 years and is an asset to the Township and asked Sgt. Steffie to come forward to receive the Oath of Office. Sgt. Steffie asked his father, who is a retired State Trooper, to assist by holding the bible during the ceremony. The Honorable District Justice Maurice Saylor performed the Oath of Office to Lt. Steffie in the presence of his family, friends, members of the police department, and retired police officers Joe Werner & Kevin Thanhauser. Lt. Steffie thanked his family for putting up with the demands on a police officer, his father for everything he has done for him, the Board of Supervisors, Chief Evans, and his fellow officers. Mr. Thanhauser said he was Steffie's field training officer when Brian first started, and he knew he would do well and congratulated Lt. Steffie on his promotion.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Police Department Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Mr. Stouch asked for a 5-minute recess at 7:18pm allowing Lt. Steffie to have pictures taken with his family and fellow officers. The meeting was reconvened at 7:25pm.

Solicitor's Report – Wendy McKenna, Esq.

Resolution 10052026-01 – 115 W. Moyer Rd (removal from Ag Secure) – Ms. McKenna stated that this is for removal of 21.71 acres from the Douglass Township Agricultural Secure Area and the Resolution must be recorded at the Montgomery County Courthouse.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve Resolution #10052026-01 for the removal of 21.71 acres (115 W. Moyer Rd) from the Douglass Township Ag Secure Area. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept the Solicitor's Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Engineering Report – Khal Hassan

Mr. Hassan announced that the County Line Road Bridge contracts have been executed and they are in the process of scheduling a pre-construction meeting with Richard E. Pierson.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to accept the Engineering Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Zoning Hearing Applications – Andrew Duncan

125 Paul Drive, Accessory Dwelling Unit (In-Law Suite) – the owner is requesting a special exception for a 350 sq. ft. addition onto an existing garage for a kitchen & bathroom. He will be moving into the addition and his daughter & her children will occupy the main house. The planning showed support for this request. Ms. McKenna stated that part of the criteria for the proposal will be that the in-law suite must stay family occupied, if this is approved by the zoning hearing board it would be part of the conditions.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to send a letter of support for the requested special exception for 125 Paul Drive. Bergstresser-Aye, Stouch-Aye, Carpenter-Recuse. Motion passed.

140 Jackson Rd, variances for 850 sq. ft. single family dwelling – Mr. Duncan stated that the planning agency took no action because of the encroachment on the riparian buffer, lot dimension, and many other issues with this lot now they are asking to amend the application. Ms. McKenna stated that if you amend the application, it is a new proposal and must be readvertised. The Board stated that there are issues with wells in that area, and they feel that the Montgomery County Health Department will have an issue with an on-site well. Mr. Stouch commented that he noticed that this lot has come up recently for sale pending approvals and feels that this makes it look like you are selling for a profit. The representative was asked if he was asking for a determination now or if you will ask for a continuation of the zoning hearing. The representative will be asking for a continuation of the October 14th, 2026 zoning hearing and a new plan will be forthcoming, no action is needed.

Manager's Report – Manager David Thompson

a. Schedule of Meetings:

1. Monday October 12th, 2026 ESB Meeting @ 6pm
2. Wednesday October 14th, 2026 – Zoning Hearing Board @ 5:30pm
3. Monday October 19th, 2026 BOS Meeting 7pm, Agenda Mtg @ 6pm
4. Monday October 26th, 2026 P/A Meeting @ 7pm, Agenda Mtg, No Workshop Scheduled

b. Fire Funds

1. Fireman's Relief Fund - Mr. Thompson asked for approval of the Fireman's Relief Fund payment to Gilbertsville Fire & Rescue in the amount of \$83,520.43.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the Fireman's Relief Fund payment to Gilbertsville Fire & Rescue in the amount of \$83,520.43. Bergstresser-Recuse, Stouch-Aye, Carpenter-Aye. Motion passed.

2. Volunteer Tax Credits (EIT) – Mr. Thompson asked for approval for the Volunteer Firefighter Tax Credit payments.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to approve the volunteer firefighter tax credit payments. Bergstresser-Recuse, Stouch-Aye, Carpenter-Aye. Motion passed.

A motion was made by Mr. Stouch, seconded by Mr. Bergstresser to accept the Manager's Report as presented. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Old Business/New Business

- a. *Planning Agency Appointment* – a last minute letter of interest was received from Kathleen McConnell for consideration for the planning agency vacancy.

A motion was made by Mr. Bergstresser, seconded by Ms. Carpenter to appoint Kathleen McConnell to the planning agency. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

- b. *Open Space/Rec Committee Appointment* – Mr. Stouch wants to restart the rec committee and Appoint Mark Landis to the Open Space/Rec Committee.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to restart the rec committee and to appoint Mark Landis to the Open Space/Rec Committee. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

Public Comment

No public comment was given.

A motion was made by Mr. Stouch, seconded by Ms. Carpenter to adjourn the meeting at 8:02pm. Bergstresser-Aye, Stouch-Aye, Carpenter-Aye. Motion passed.

The next Board of Supervisor's Meeting will be Monday October 19th, 2026 @ 7 pm

Respectfully submitted by,
Marcy Meitzler